



Energy Efficiency Services Limited
A JV of PSUs of Ministry of Power, Govt. of India

Creating an Energy Efficient World

Advt Ref No. : EESL/0320/04

RECRUITMENT FOR VARIOUS SENIOR LEVEL POSITIONS AT EESL

In order to develop a viable ESCO industry, Ministry of Power has set up Energy Efficiency Services Limited (EESL), a Joint Venture of NTPC Limited, PFC, REC and POWERGRID to facilitate implementation of energy efficiency projects. Within very few years of its inception EESL has made rapid strides in the area of Demand Side Management. Besides, being a leader in the arena, the company is now becoming a household name through its energy efficiency initiatives. The company is entering into a new phase of growth through diversification of its activities.

In order to add impetus on its growth path, Energy Efficiency Services Limited is looking for bright, committed and energetic professionals with rich experience, at various senior and middle level positions as detailed below:

REGULAR POSITIONS

NO. OF VACANCIES - 21

Sl	Position, Grade and IDA Pay Scale (in Rs.)	Upper Age Limit as on 1 st March 2016	Minimum Qualification	Post-Qualification Executive Experience	No.of Posts/ Category
1	General Manager- Tech. (For Super- efficient Appliances), E8, 51300-73000	52 years	Bachelor in Engineering/ Technology (full time) preferably with MBA and/or certificate of Energy Auditor/Energy Manager from the BEE.	24 years of post-qualification experience out of which at least 3 years in areas of power sector/ energy efficiency/electrical appliances OR Experience of at least 3 years at the level of Director to Government of India in the CDA pay scale of Rs.37400-67000 Grade Pay 8700. In such cases the minimum qualification criteria can be relaxed.	01 (UR)

Sl	Position, Grade and IDA Pay Scale (in Rs.)	Upper Age Limit as on 1 st March 2016	Minimum Qualification	Post-Qualification Executive Experience	No.of Posts/ Category
2	General Manager-Fin, E8, 51300-73000	52 years	CA/ ICWA	24 years of post-qualification experience with exposure in Resource Mobilization, issuance of bonds, IPO/FPO. OR Experience of at least 3 years at the level of Director to Government of India in the CDA pay scale of Rs.37400-67000 Grade Pay 8700. In such cases the minimum qualification criteria can be relaxed.	01 (UR)
3	Additional General Manager-Tech., E7, 51300-73000	47 years	Bachelor in Engineering/ Technology (full time) preferably with MBA and/or certificate of Energy Auditor/Energy Manager from the BEE	18 years of post-qualification experience out of which at least 3 years in areas of power sector/ energy efficiency/electrical appliances OR Experience of at least 1 year at the level of Director/ Dy Secretary to Government of India in the CDA pay scale of Rs.37400-67000 Grade Pay 8700. In such cases the minimum qualification criteria can be relaxed.	03 (UR)
4	Deputy General Manager- Tech., E6, 43200-66000	47 years	Bachelor in Engineering/ Technology (full time) preferably with MBA and/or certificate of Energy Auditor/ Energy Manager from the BEE	14 years of post-qualification experience (out of which atleast 3 years in areas of power sector/ energy efficiency/electrical appliances).	04 (UR) and 01 (OBC)

Sl	Position, Grade and IDA Pay Scale (in Rs.)	Upper Age Limit as on 1 st March 2016	Minimum Qualification	Post-Qualification Executive Experience	No.of Posts/ Category
5	Deputy General Manager- IT., E6, 43200-66000	47 years	Bachelor in Engineering/ Technology (full time) with specialization in IT/Computer Science or MCA(full time)	14 years of post-qualification experience in relevant field (Preferably with experience in implementation of ERP/SAP).	01 (UR)
6	Senior Manager -Tech. E5,36600-62000	47 years	Bachelor in Engineering/ Technology (full time) preferably with MBA and/or certificate of Energy Auditor/Energy Manager from the BEE	10 years of post-qualification experience (out of which atleast 3 years in areas of power sector/ energy efficiency/electrical appliances).	01(UR) and 01 (OBC)
7	Manager (IT) E4,32900-58000	42 years	Bachelor in Engineering/ Technology (full time) with specialization in IT/Computer Science or MCA(full time)	7 years of post-qualification experience in relevant field (Preferably with experience in implementation of ERP/SAP).	01(UR)
8	Manager (Tech.) E4,32900-58000	42 Years	Bachelor in Engineering/ Technology (full time) preferably with MBA and/or certificate of Energy Auditor/Energy Manager from the BEE	7 years of post-qualification experience (out of which atleast 3 years in areas of power sector/ energy efficiency/electrical appliances).	02 (UR) and 01 (OBC)
9	Manager (Fin.) E4, 32900-58000	42 years	CA/ ICWA	7 years of post-qualification experience	02 (UR) and 01 (OBC)
10	Manager (HR) E4, 32900-58000	42 years	Graduate with MBA (two years full time) with specialization in HR or equivalent from a recognized university/ Institution.	7 years of post-qualification experience	01 (UR)
Total Nos.					21

FIXED TENURE POSITIONS : FOR 4.5 YEARS**NO. Of VACANCIES - 7**

Sl	Position, Grade and Monthly package (in Rs.)	Upper Age Limit as on 1st March 2016	Minimum Qualification	Post-Qualification Executive Experience	No.of Posts/ Category
1	Deputy General Manager-Tech. (on Fixed Tenure basis for 4.5 years), E6, Rs.1.25 Lakh p.m.	47 years	Bachelor in Engineering/ Technology (full time) preferably with MBA and/or certificate of Energy Auditor/Energy Manager from the BEE	14 years of post-qualification experience (out of which atleast 3 years in areas of power sector/ energy efficiency/electrical appliances).	02 (UR) and 01 (OBC)
2	Manager -Tech., (on Fixed Tenure basis for 4.5 years) E4, Rs.80000 p.m.	42 years	Bachelor in Engineering/ Technology (full time) preferably with MBA and/or certificate of Energy Auditor/Energy Manager from the BEE	7 years of post-qualification experience (out of which atleast 3 years in areas of power sector/ energy efficiency/electrical appliances).	03(UR) and 01(OBC)
3	Manager (Contracts) E4, Rs.80000 p.m.	42 years	Bachelor in Engineering/ Technology (full time) preferably with two years PG Diploma/ MBA in Materials Mgmt. From recognised University/ Institute	7 years of post-qualification experience	01 (UR)
Total Nos.					7

TOTAL NO.OF VACANCIES: 28

The recruitment time schedule shall be as under:

SCHEDULE OF EVENTS

Start date for Online Registration of Applications	09 March 2016
Last date for Online Registration and submission of application	31 March 2016 upto 11.59 PM
Last Date for receipt of hard copies of duly filled in formats for Deputation applications through Proper Channel	06 April 2016 upto 5.00PM
Call Letters for Personal Interview (Tentative)	11 April 2016
Personal Interview (Tentative)	30 April 2016 ONWARDS

GENERAL INSTRUCTIONS

1. Only Indian Nationals within prescribed Upper Age limit are eligible to apply.
2. The selected candidates can be posted anywhere in India / abroad depending on exigencies of work.
3. Before applying, the candidate should ensure that he / she fulfills the eligibility criteria and other norms mentioned in this advertisement. Scanned copies of passport sized photograph, signature, Relevant documents (pertaining to DOB, Qualification and Experience) and Resume should be kept ready beforehand as these documents would be required to be uploaded at the time of filling up of online application form.
4. All eligibility qualifications should be recognized in India and from a recognized Institution or University.
5. Teaching and/ or Trainee experience period will not be counted as experience. However, training period (i.e.Management/Engineer Trainee period) in a Public Sector Undertaking on regular pay scale resulting in absorption in E1/E2 grades may be considered for reckoning Post Qualification Executive experience.
6. Preference shall be given to the Candidates having experience in Public Sector Undertakings.
7. Candidates may also opt for above positions through deputation from Government/other PSU's. Those candidates presently serving in Central Govt./ State Government / Public Sector Undertakings/ Autonomous Bodies, etc. and desirous of absorption on Deputation basis may indicate in the online application format and also fill up the the enclosed proforma (Annexure-A). It should be ensured that the duly filled format, along with, two passport size photographs, attested photo copies of educational certificates, experience, etc. should reach EESL, through proper channel, by 06 April, 2016 upto 5.00 PM. The candidate should bring the testimonials in originals of all relevant documents at the time of interview. The deputation will be initially for a period of two years extendable further at the discretion of the Competent Authority. Upper age limit for candidates applying for deputation/internal EESL candidates may be relaxed but in no case beyond the age of 55 years.

8. One candidate can apply for one post only.
9. Wherever applicable, relaxation in Upper Age Limit shall be as follows:

Sl No.	Category	Age relaxation
1	ST	5 Years
2	SC	3 Years
3	OBC	2 Years
4	Persons with Disability (More than 40%)	10 Years

Where posts are not reserved for any category, candidates belonging to reserved category can apply subject to meeting general standards of eligibility.

10. If any certificate etc. is issued in a language other than Hindi/English, candidates are advised to submit a certified translation of the same in either Hindi or English language along with the soft copy of the application and also at the time of Interview, if called for.
11. Venue shall be intimated to candidates after scrutiny of Online Applications. Outstation candidates called for physical interviews would be entitled for reimbursement of actual fare of travel by air (Economy) or rail-2 Tier A/c or by road in accordance to the entitlement as per extant rules of the company at respective grades which will be duly intimated to the candidates called for interview.
12. Management reserves the right to cancel / restrict /enlarge / modify / alter the recruitment/ selection process, if need so arises, by issuing a notification in EESL website.
13. Number of Vacancies may vary depending upon the requirement. A panel of shortlisted candidates may be maintained for six months for any additional vacancy.
14. Candidature is liable to be rejected at any stage of recruitment/ selection process or after joining, if any information provided by the candidate is not found in conformity with the eligibility criteria notified or if EESL comes across any evidence/knowledge that the qualification, experience and any other particulars indicated in application/other forms/formats are not recognized/ false/ misleading and / or amounts to suppression of information/particulars which should have been brought to the notice of EESL.
15. All computations of Age, Post Qualification Experience etc., shall be as on 01 March, 2016. Date of issuance of final mark sheet shall be taken as the date of acquiring qualification.
16. Candidates working in Govt. /Semi Govt. Organizations / Public Sector Undertakings and Autonomus bodies should apply online and furninsh “No Objection Certificate” at the time of GD / Interview . However, in the event of candidates failing to produce NOC from their parent departments shall have to submit an undertaking at the time of GD/ Interview that they will not claim any transfer benefit / protection of pay in case of their selection.
17. Complaints attributable to compatibility of the Client Systems, ignorance of users, non-availability of internet connectivity or any other aspects beyond the direct control of EESL or its systems will not be entertained.
18. In case of any query the same may be sent to recruitment@eesl.co.in with “POST - _____ - (sub) ” in the Subject Line. Candidates are advised to add this e-mail ID to their address book. EESL will not be responsible for bouncing of e-mail / non-delivery of e-mail / delivery of e-mail to junk or spam folder. Contact No. 0120-4908000

PROCEDURE FOR APPLYING

1. All Applications to be made online through the link provided in the 'careers' page of the EESL website i.e. <http://www.eeslindia.org/>. **Candidates are required to upload recent passport sized photograph (not more than 3 months old), scanned signature, resume, scanned copy of relevant documents like proof of DOB, proof of Qualifications (i.e. Engineering degree, Final Year Marksheets, etc), Proof of Experience (Certificate from present/previous employer, pay slip, NOC etc).** No hard copies are required to be sent to EESL prior to interview, except in case of candidates applying for Deputation. Candidates desirous of applying on Deputation basis may follow the procedure given under Point 7 of General Instructions.
2. Based on the online applications scrutiny shall be done and candidates shall be shortlisted for GD/Interview on merits. Mere fulfilment of the eligibility criteria will not confer any right upon the candidate for selection. Management reserves the right to shortlist the candidates based on relevant experience, qualification, achievements, etc.
3. All information regarding this recruitment process would be made available in the career section of EESL website, i.e. www.eeslindia.org, only. Applicants are advised to check the web site periodically for important updates. Once registered for EESL, all correspondences shall be made through their registered e-mail ID and/ or candidate login. Hence, candidates are requested to correspond with EESL through one email-id

ACTION AGAINST MISCONDUCT

1. Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered, fabricated and should not suppress any material information.
2. At any stage of recruitment, if a candidate is/ has been found guilty of :
 - Using unfair means during the GD/interview :
 - Impersonating or procuring impersonation by any person or Misbehaving in the interview venue:
 - Resorting to any irregular means/ Canvassing in connection with his/her candidature during selection process:
 - Obtaining support for his/her candidature by any means:

: his candidature is liable to be withdrawn and shall be treated as disqualified. No further communication shall be entertained with the candidate in this regard. If such instances, go undetected during the current selection process but are detected subsequently, disqualification will take place with retrospective effect.

FORMAT OF APPLICATION

1. Advertisement dated :
2. Post applied for :
3. Name in full (Block Letters) :
4. Father's/ Spouse Name :
5. (a) DOB: (dd/mm/yyyy) :
- (b) Age on closing date :
6. Belongs to category :
7. Educational / Technical Qualifications: (In chronological order from matriculation onwards).

S.No	Name of Course/ Exams passed	University/ Institution/ Board	Duration of the Course	Year of Passing	Main subjects taken /Subject of specialisation	Div./ Class & % of Marks

(Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)

8. Employment Record: (Details in chronological order, starting with the first job to current employment status).

S.No	Name & Address of Employer	Post/ Designation Please specify whether the post was held on adhoc/ regular/ permanent basis	Period		Total period of each employment in years, months & days for the said post/ designation	Scale of Pay & grade	Nature of duties
			From	To			

(Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)

9. Total Experience in Years

10. Total Experience in years as per eligibility criteria of EESL

11. Computer skills :

12. (i) Address for correspondence: (in BLOCK LETTERS):

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Pin Code :

(ii) Office Address (in BLOCK LETTERS)

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Pin Code :

(ii) Telephone No:

(a)Office No. :

(b) Residence No:

(iii) Mobile No. :

(iv) E-mail ID

13. Permanent Address: (In BLOCK LETTERS) :

..... Pin Code.
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Telephone Number:

14. Any other information you may wish to add (like list of publications, Membership of earned societies, awards and recognition, etc. (in brief)) :

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15. Vigilance Status: Please indicate if : (please tick) Yes/ No

(a) Are you currently under suspension: Yes/ No

(b) A charge sheet and the disciplinary proceeding against you Yes/ No

(c) Prosecution for a criminal charge is pending against you Yes/ No

16. Details of Enclosures:

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17. DECLARATION:-

I Mr./ Mrs./ Ms. certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed/ distorted. If at any time I am found to have concealed/ distorted any material information, my appointment shall be liable to be summarily terminated without notice/ compensation.

Place:

Date:

Signature of the candidate

CERTIFICATE (TO BE FORWARDED BY THE HEAD OF ORGANIZATION)

(Applicable for candidates already working in Central Govt./State Govt./Public Sector Undertakings/Autonomous Institutions)

- (i) Certified that the particulars have been verified and found to be correct. It is also certified that no disciplinary/vigilance proceedings are either pending or contemplated against the officer integrity of the officer is also certified.
- (ii) The application of Mr..Mrs./ Ms.....is recommended. In case of his/her selection, the Department / organization will relive him/her.
- (iii) Copies of ACRs/ APARs for the last five years are also enclosed.

Place:

Date :

Signature of
the Head of the Organization / Office
with Office Seal