

**Energy Efficiency Services Limited**  
**A JV of PSUs of Ministry of Power, Govt. of India**



**Creating an Energy Efficient World**

Advt Ref No. : EESL/0320/07

Dated: : 09.11.2016

**RECRUITMENT FOR VARIOUS SENIOR LEVEL POSITIONS AT EESL**

In order to develop a viable ESCO industry, Ministry of Power has set up Energy Efficiency Services Limited (EESL), a Joint Venture of NTPC Limited, PFC, REC and POWERGRID to facilitate implementation of energy efficiency projects. Within very few years of its inception EESL has made rapid strides in the area of Demand Side Management. Besides, being a leader in the arena, the company is now becoming a household name through its energy efficiency initiatives. The company is entering into a new phase of growth through diversification of its activities. EESL is an employee-oriented company and has highly liberal and progressive people policies focussed towards team building and employee growth.

In order to add impetus on its growth path, Energy Efficiency Services Limited is looking for bright, committed and energetic professionals with rich experience, at various Senior level positions as detailed below:

**REGULAR POSITIONS**

**NO. OF VACANCIES - 07**

<b>S l</b>	<b>Position, Grade and IDA Pay Scale (in Rs.)</b>	<b>Upper Age Limit</b>	<b>Minimu m Qualific ation</b>	<b>Desirable Qualification</b>	<b>Post- Qualificatio n Executive Experience</b>	<b>Indicative Place of Posting/ State</b>	<b>No.of Posts/ Category</b>
1	Chief General Manager- Tech. (E8), 51300- 73000	52 years	Bachelor in Engineer ing/ Technolo gy (full time)	MBA (Mktg/Fin) and/or certificate of Energy Auditor/Energy Manager from the BEE.	21 years of post- qualification experience out of which at least 3 years in areas of power sector/ energy efficiency/elec trical appliances	1.Gujarat (Ahmedabad)- 1	01 OBC

2	General Manager-Tech.( E7A), 51300-73000	52 years	Bachelor in Engineering/ Technology (full time)	MBA(Mktg/Fin) and/or certificate of Energy Auditor/Energy Manager from the BEE.	17 years of post-qualification experience out of which at least 3 years in areas of power sector/ energy efficiency/electrical appliances	1.Hyderabad-1	01(UR)
3	Additional General Manager-Tech. (E7) 51300-73000	47 years	Bachelor in Engineering/ Technology (full time)	MBA (Mktg/Fin) and/or certificate of Energy Auditor/Energy Manager from the BEE.	14 years of post-qualification experience out of which at least 3 years in areas of power sector/ energy efficiency/electrical appliances	1. Vadodra-1 2. Kolkata-1	01 OBC and 01 SC
4	Deputy General Manager-Tech.(E6) 43200-66000	47 years	Bachelor in Engineering/ Technology (full time)	MBA (Mktg/Fin) and/or certificate of Energy Auditor/Energy Manager from the BEE.	12 years of post-qualification experience (out of which atleast 3 years in areas of power sector/ energy efficiency/electrical appliances).	1. Punjab - 1 2. Vijaywada-1 3. Raipur-1	02 OBC and 01 SC

The recruitment time schedule shall be as under:

**SCHEDULE OF EVENTS**

Start date for Online Registration of Applications	14.11.2016
Last date for Online Registration and submission of application	25.11.2016
Last Date for receipt of hard copies of duly filled in formats for Deputation applications through Proper Channel	28.11.2016

## GENERAL INSTRUCTIONS

1. Only Indian Nationals within prescribed Upper Age limit are eligible to apply.
2. The place/state of posting as above is only indicative and selected candidates can be posted anywhere in India / abroad depending on exigencies of work.
3. Before applying, the candidate should ensure that he/ she fulfills the eligibility criteria and other norms mentioned in this advertisement. Scanned copies of passport sized photograph, signature and soft copy of Resume should be kept ready beforehand as these documents would be required to be uploaded at the time of filling up of online application form.
4. In case the candidate is from a PSU/internal candidate of EESL then he/she should have served a minimum of one year of service in immediate lower scale or equivalent scale for which he/she is being considered. However, in case of E8 scale, minimum of three years experience in the Pay scale of Rs. 43200-66000 or equivalent and for E7A scale, minimum of two years experience in the Pay scale of Rs. 43200-66000 or equivalent is required.
5. All qualifications should be from UGC/AICTE recognised Institute/Board.
6. Teaching experience shall not be considered.
7. Trainee experience period will not be counted as experience unless it is against a permanent vacancy leading to absorption in a regular pay scale in a Public Sector Undertaking/Government Department.
8. Preference shall be given to the Candidates having experience in Public Sector Undertakings.
9. Candidates may also opt for above positions through deputation from Government/other PSU's. Those candidates presently serving in Central Govt./ State Government / Public Sector Undertakings/ Autonomous Bodies, etc. and desirous of absorption on Deputation basis may indicate in the online application format and also fill up the the enclosed proforma (Annexure-A). It should be ensured that the duly filled format, along with, two passport size photographs, attested photo copies of educational certificates, experience, vigilance clearance, ACR/PMS ratings of last five years, etc. should reach EESL, through proper channel, by 28.11.2016 upto 5.00 PM. The candidate should bring the testimonials in originals of all relevant documents at the time of interview. The deputation will be initially for a period of two years extendable further at the discretion of the Competent Authority. Upper age limit for candidates applying for deputation/internal EESL candidates may be relaxed but in no case beyond the age of 55 years.
10. One candidate can apply for one post only.
11. All criteria mentioned above are for general candidates, however, relaxation of age, etc. as per Govt. guidelines shall be applicable for the vacancies reserved for SC/ST/OBC/PwD and Ex-Servicemen candidates. Wherever applicable, relaxation in Upper Age Limit shall be as follows:

Sl No.	Category	Age relaxation
1	ST	5 Years
2	SC	5 Years
3	OBC	3 Years
4	Persons with Disability (More than 40%)	10 Years over and above category relaxation
5	ExServicemen	5 Years over and above category relaxation
6	Domiciled in Jammu & Kashmir between 01.01.1980 and 31.12.1989	5 Years over and above category relaxation

The reserved category candidates are required to submit the caste/ category certificate etc. in prescribed format of Government of India, issued by the Competent Authority, in support of their claim. In addition, the OBC-NCL (OBC-Non Creamy layer) candidates will be required to submit a valid caste certificate in the revised format applicable for the purpose of reservation in appointment to posts as per Government of India guidelines. The OBC candidates who belong to “Creamy Layer” are not entitled for concession admissible to OBC-NCL candidates and such candidates will have to indicate their category as General.

Where posts are not reserved for any category, candidates belonging to reserved category can apply subject to meeting general standards of eligibility. However maximum upper age of the applicants shall not exceed 58 years including all possible age relaxations.

12. Venue shall be intimated to candidates after scrutiny of Online Applications. Outstation candidates called for physical interviews would be entitled for reimbursement of actual fare of travel by air (Economy) or rail-2 Tier A/c or by road in accordance to the entitlement as per extant rules of the company at respective grades which will be duly intimated to the candidates called for interview.
13. Management reserves the right to cancel / restrict /enlarge / modify / alter the recruitment/ selection process, if need so arises.
14. Management reserves the right to offer a lower position to any candidate.
15. Number of Vacancies may vary depending upon the requirement. A panel of shortlisted candidates may be maintained for six months for any additional vacancy.
16. Candidature is liable to be rejected at any stage of recruitment/ selection process or after joining, if any information provided by the candidate is not found in conformity with the eligibility criteria notified or if EESL comes across any evidence/knowledge that the qualification, experience and any other particulars indicated in application/other forms/formats are not recognized/ false/ misleading and / or amounts to suppression of information/particulars which should have been brought to the notice of EESL.
17. All computations of Age, Post Qualification Experience etc., shall be as on last date of submission of online application forms. Date of issuance of final mark sheet shall be taken as the date of acquiring qualification.
18. Candidates working in Govt. /Semi Govt. Organizations / Public Sector Undertakings and Autonomus bodies should apply online and furninsh “No Objection Certificate” at the time of GD / Interview . However, in the event of candidates failing to produce NOC from their parent departments shall have to submit an undertaking at the time of GD/ Interview that they will not claim any transfer benefit / protection of pay in case of their selection.
19. Complaints attributable to compatibility of the Client Systems, ignorance of users, non-availability of internet connectivity or any other aspects beyond the direct control of EESL or its systems will not be entertained.
20. In case of any query the same may be sent to [recruitment@eesl.co.in](mailto:recruitment@eesl.co.in) with “POST - \_\_\_\_\_” in the Subject Line. Candidates are advised to add this e-mail ID to their address book. EESL will not be responsible for bouncing of e-mail / non-delivery of e-mail / delivery of e-mail to junk or spam folder. Contact No. 0120-4908000(11:00AM to 4:30 PM).

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## PROCEDURE FOR APPLYING

1. All Applications to made online through the link provided in the ‘careers’ page of the EESL website i.e. <http://www.eeslindia.org/>. **Candidates are required to upload recent passport sized photograph (not more than 3 months old), scanned signature, resume. No hard copies are**

**required to be sent to EESL prior to interview, except in case of candidates applying for Deputation. Candidates desirous of applying on Deputation basis may follow the procedure given under Point 9 of General Instructions.**

2. Based on the online applications scrutiny shall be done and candidates shall be shortlisted for GD/Interview on merits. Mere fulfilment of the eligibility criteria will not confer any right upon the candidates for selection or call for interview. Management reserves the right to shortlist the candidates based on relevant experience, qualification, achievements, etc.
  3. All information regarding this recruitment process would be made available in the career section of EESL website, i.e. [www.eeslindia.org](http://www.eeslindia.org), only. Applicants are advised to check the web site periodically for important updates. Once registered for EESL, all correspondences shall be made through their registered e-mail ID and/ or candidate login. Hence, candidates are requested to correspond with EESL through one email-id.
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### **ACTION AGAINST MISCONDUCT**

1. Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered, fabricated and should not suppress any material information.
2. At any stage of recruitment, if a candidate is/ has been found guilty of :
  - Using unfair means during the GD/interview,
  - Impersonating or procuring impersonation by any person or Misbehaving in the interview venue,
  - Resorting to any irregular means/ Canvassing in connection with his/her candidature during selection process,
  - Obtaining support for his/her candidature by any means his candidature is liable to be withdrawn and shall be treated as disqualified. No further communication shall be entertained with the candidate in this regard. If such instances, go undetected during the current selection process but are detected subsequently, disqualification will take place with retrospective effect.

**FORMAT OF APPLICATION**

For Candidates opting for Deputation from Central Govt./ State Government / Public Sector Undertakings/ Autonomous Bodies, etc. along with online application format.

1. Advertisement dated : .....
2. Post applied for : .....
3. Name in full (Block Letters) : .....
4. Father's/ Spouse Name : .....
5. (a) DOB: (dd/mm/yyyy) : .....
- (b) Age on closing date : .....
6. Belongs to category : .....
7. Educational / Technical Qualifications: (In chronological order from matriculation onwards).

S.No	Name of Course/ Exams passed	University/ Institution/ Board	Duration of the Course	Year of Passing	Main subjects taken /Subject of specialisation	Div./ Class & % of Marks

(Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)

8. Employment Record: (Details in chronological order, starting with the first job to current employment status).

S.No	Name & Address of Employer	Post/ Designation Please specify whether the post was held on adhoc/ regular/ permanent basis	Period		Total period of each employment in years, months & days for the said post/ designation	Scale of Pay & grade	Nature of duties
			From	To			

(Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)

9. Total Experience in Years .....

10. Total Experience in years as per eligibility criteria of EESL .....

11. Computer skills : .....

12. (i) Address for correspondence: (in BLOCK LETTERS):

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Pin Code : .....

(ii) Office Address (in BLOCK LETTERS)

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Pin Code : .....

(ii) Telephone No:

(a) Office No. : .....

(b) Residence No: .....

(iii) Mobile No. : .....

(iv) E-mail ID .....

13. Permanent Address: (In BLOCK LETTERS) :

..... Pin Code.  
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Telephone Number: .....

14. Any other information you may wish to add (like list of publications, Membership of earned societies, awards and recognition, etc. (in brief)) :

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15. Vigilance Status: Please indicate if : (please tick) Yes/ No

(a) Are you currently under suspension: ..... Yes/ No

(b) A charge sheet and the disciplinary proceeding against you Yes/ No

(c) Prosecution for a criminal charge is pending against you Yes/ No

16. Details of Enclosures:

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17. DECLARATION:-

I Mr./ Mrs./ Ms. .... certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed/ distorted. If at any time I am found to have concealed/ distorted any material information, my appointment shall be liable to be summarily terminated without notice/ compensation.

Place:

Date:

Signature of the candidate

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**CERTIFICATE (TO BE FORWARDED BY THE HEAD OF ORGANIZATION )**

(Applicable for candidates already working in Central Govt./State Govt./Public Sector Undertakings/Autonomous Institutions)

- (i) Certified that the particulars have been verified and found to be correct. It is also certified that no disciplinary/vigilance proceedings are either pending or contemplated against the officer integrity of the officer is also certified.
- (ii) The application of Mr..Mrs./ Ms.....is recommended. In case of his/her selection, the Department / organization will relive him/her.
- (iii) Copies of ACRs/ APARs for the last five years are also enclosed.

Place:

Date :

Signature of  
the Head of the Organization / Office  
with Office Seal