



एनर्जी एफिशिएंसी सर्विसेज लिमिटेड
विद्युत मंत्रालय के सार्वजनिक क्षेत्र के उपक्रमों की संयुक्त उद्यम कंपनी
ENERGY EFFICIENCY SERVICES LIMITED
A JV of PSUs under the Ministry of Power

Ref: EESL/RCO(E)/WB/EOI/Admin&HR/2025/35

Dated:27.02.2025

EXPRESSION OF INTEREST (EOI) FOR RENTING OUT
Energy Efficiency Services Limited.

Contact No. 9971245547

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**EXPRESSION OF INTEREST (EOI) FOR RENTING OF COMMERCIAL BUILT-UP SPACE
AT NBCC Square, Unit-303, 3rd Floor, Action Area-III, Rajarhat, Kolkata.**

Energy Efficiency Services Limited (A JV of PSUs under the Ministry of Power) invites Expression of Interests (EOI) from interested parties for renting of Office Space with Four (4) no.'s parking space on rental basis at NBCC Square, Unit-303, 3rd Floor, Action Area-III, Rajarhat, Kolkata.

ABOUT THE PROPERTY

EESL owns unfurnished Office Space at NBCC Square, Unit-303, 3rd Floor, Action Area-III, Rajarhat, Kolkata admeasuring 5,751Sq.ft. purchased from NBCC, GoI.

The office space is located in the Action area III, Rajarhat, Kolkata with accessibility through 40 meter (approx.) wide road and is ideal for setting up Office Space(s). It is surrounded by prestigious offices like CBI Office, NIA Office, HSCL Office etc. Also the NBCC complex has additional facilities like Power backup, Security Guard, Security Guard, Community Centre, Gymnasium etc.

Interested parties may submit their EOI as per the details in ANNEXURE II, within 30 days of publication of the advertisement.

The EOI document along with requisite supporting should be signed and stamped at all pages and submitted in a sealed envelope at **EESL Kolkata,10th Floor, Bengal Eco Intelligent Park, EM-3, Salt Lake, Sector V, Kolkata-700091.**

For any further query/information in this regards, please feel free to contact Sh. Amod Kumar (9971245547)

On and Behalf of
Energy Efficiency Services Limited

(Assistant Manager)
Cluster Contract – Eastern Region

Enabling More for Environmentally Conscious Indians

कॉर्पोरेट कार्यालय: ईईएसएल, पहली मंजिल, द आईकॉन टावर, एफसी-24 सी, फिल्म सिटी, सेक्टर 16ए, नोएडा - 201301, उत्तर प्रदेश

संपर्क: 0120-6541600

वेबसाइट: www.eeslindia.org

Corporate Office: EESL, 1st Floor, The IKON Tower, FC-24C, Film City, Sector 16A, Noida - 201301, Uttar Pradesh

Contact: 0120-6541600

Website: www.eeslindia.org

Scan to Buy



CIN: U40200DL2009PLC196789 | GSTIN: 09AACCE4248H1ZM



Process for submission of EOI:

Interested parties may submit their EOI in the prescribed format given at Annexure-I (Party's Information) and Annexure-II (Undertaking) & the requisite documents in the tender box at the following address on/or before 26.03.2025 by 5.30 p.m.

To: EESL Kolkata,10th Floor, Bengal Eco Intelligent Park, EM-3, Salt Lake, Sector V, Kolkata-700091.

1. Interested parties may submit EOI based on their requirement. However, EESL reserves the right to allot the premises through further tendering process within interested parties applied and accepted by EESL in this tender.
2. The participants will have to submit self-attested copies of GST Registration Number, PAN/TAN Card, Certificate of Incorporation, Service Tax Registration, Establishment Registration, as may be applicable, Board resolution/Authority Letter/Power of Attorney (POA) approving participation and authorization for representing in the process along with their EOI.
3. Eligibility Criteria for Bidder Parties who are interested in hiring above property should fulfill the following eligibility criteria: They should be either a State/Central Govt. Organization or PSU or any other Govt. Entit



Important Terms & Conditions:

1. EESL intends to lease out the said plot for tenure of upto 3 years with increment of lease rent by 10% after every 1 years. However, EOIs with lesser duration are also welcome.
2. The premises will be leased out by the process of execution of a Lease agreement. Detailed terms and conditions will be included in the same during subsequent tendering process. All the legal and statutory expenses of whatsoever nature, required at the time of execution of lease rent agreement, shall be borne exclusively by the lessee.
3. Any Government charges related to premises/property usage shall be borne by the lessee from the date of signing of Lease Rent Agreement.
4. Any incidental cost to be paid to NBCC towards renting permission is to be borne by the lessee.
5. The lease rent agreement shall be prepared as per the specifications of EESL and shall be binding upon the lessee unconditionally.
6. The ownership of the said property being offered on lease will be with the Lessor during the entire lease period. Lessee shall not hypothecate, pledge or create any encumbrance whatsoever on the property nor shall it part with the possession of the property to any third party during subsistence of the lease Agreement. Subleasing of the plot to any third party will not be allowed.
7. No structural changes/modifications will be permitted to the existing buildings. Temporary/ re-locatable structures (required if any) by Lessee may be permissible.
8. The Lessee shall be required to deposit Two months rent as Security Deposit which shall be refunded at the time of termination of lease without any interest after deducting pending dues & services, if any.
9. The Lessee shall also be liable to pay the GST (as applicable), as applicable from time to time on the lease rent payable, which shall be over and above the lease rent fixed.
10. The lease deed shall be got registered and the expenses including stamp value towards the same shall be borne by the lessee.
11. The said property shall be used for official purposes only.
12. Renovation (if required) & maintenance of the office space shall be carried out by Lessee at their own cost complying to NBCC rules and regulations.
13. Security and Housekeeping for the premise shall be carried out by lessee at their own cost.

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14. The successful lessee shall be required to pay all charges such as building maintenance charges, electricity & water charges, property tax, common area maintenance charges, insurance etc.
15. The Lessee shall strictly be bound by the rules and regulations prescribed by NBCC for the usage, operation & administration of their unit. And the Lessee/Tenant firm shall obtain necessary NOCs for operating the proposed business from all concerned authorities.
16. Interested parties, if required, may visit the office space before filing/submitted the Expression of Interest and can contact Sh. Amod Kumar (9971245547) in this regard.

Disclaimer:

1. The purpose of this document is to provide the Applicant(s), with information to assist the formulation of their EOI. Each Applicant should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this document and where necessary obtain independent advice from appropriate sources. EESL, its employees and advisors make no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of the document.
2. EESL may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this EOI.
3. The issue of this EOI does not imply that the EESL is bound to select an Applicant. No contractual obligation whatsoever shall arise from the EOI process unless and until a formal contract is signed and executed between EESL and the concerned applicant (s).
4. EESL reserves the right not to proceed with the EOI or invite afresh with or without amendments at any stage without assigning any reasons thereof, or to change the process or procedure to be applied. It also reserves the right to decline to discuss the proposal further with any party submitting a proposal in response to this EOI.



ANNEXURE I**DETAILS OF THE INTERESTED PARTY:**

1.	Name of the Company	
2.	Status of the Company (Public Ltd/ Pvt. Ltd., Partnership/LLP firm/Proprietary)	
3.	Address	
4.	Telephone/Mobile No.	
5.	Website address (If any)	
6.	Valid GST registration no.	
7.	Permanent Account Number (PAN)	
8.	Name, Designation, Telephone No. & Email Id of the individual who will serve as the point of contact	
9.	Name, Designation, Telephone No, & Email Id of the authorized Signatory	
9.	Nature of Manufacturing Unit / Industry for which space is required	
10.	Tenure for space requirement	

(*Self attested copies of GST Registration Certificate, PAN Card, and all the other required documents to be submitted with EOI).



ANNEXURE II

Declaration:

I /We hereby confirm that:

1. Details furnished above are correct to the best of my/our knowledge.
2. I/We have read and understood the terms & of conditions of the EOI and I/we unequivocally accept the same.
3. I / We are a bonafide user and require this for my/our own use.
4. I/ We am/are aware that EESL is not bound to accept the Expression of Interest and will not be required to give any reason for rejecting this Expression of Interest.
5. All the required details have been furnished and if this Expression of Interest form is incomplete in any respect on my part then the same is liable to be rejected at the discretion of EESL.
6. I /We further certify that I/We am/are an authorized signatory of the company and, therefore, competent to submit the details towards this Expression of Interest.
7. I / We are a bonafide user and require this for my/our own use.
8. All the required details have been furnished and if this Expression of Interest form is incomplete in any respect on my part then the same is liable to be rejected at the discretion of EESL.
9. I /We further certify that I/We am/are an authorized signatory of the company and, therefore, competent to submit the details towards this Expression of Interest.

I/ We hereby confirm that, all the terms and conditions specified in this offer are acceptable to me/us and will form part of the lease agreement I / We confirm having fully inspected the property and understood all the needful for the purpose of submission of this EOI.

(Signature & Company Seal)

Date:

Place:

Name:

Designation



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