

Additional Proactive Disclosure 3: Right to Information Compliance Details in EESL

Details of current PIO and First Appellate Authority of EESL:

Details of Public Information Officer:

Shri Jaspal Singh Aujla

Public Information Officer (PIO)

Energy Efficiency Services Limited

5th & 6th Floor, Core – 3, Scope Complex

Lodhi Road, New Delhi – 110003

Email: rti@eesl.co.in

Details of Appellate Authority:

Shri Bhawanjeet Singh

Executive Director (Technical) and First Appellate Authority (FAA)

Energy Efficiency Services Limited

5th & 6th Floor, Core – 3, Scope Complex

Lodhi Road, New Delhi – 110003

Email: aa@eesl.co.in, rti@eesl.co.in

Details of previous Public Information Officers (PIO) of EESL:

Serial Number	PIO's Name	Designation (then)	Tenure
1	Shri Vikram Kapoor	Manager	Inception of company to September 14, 2016
2	Shri Mahesh Sharma	Manager	September 14, 2016 to November 13, 2017
3	Shri Jaspal Singh Aujla	Chief General Manager (T)	November 13, 2017 to present

Details of previous First Appellate Authority (FAA) of EESL:

Serial Number	PIO's Name	Designation (then)	Tenure
1	Shri Saurabh Kumar	Managing Director then, now Executive Vice Chairman	Information yet to be obtained (tenure completed as FAA)
2	Shri Rajat Kumar Sud	Managing Director	Information yet to be obtained (tenure completed as FAA)
3	Shri Bhawanjeet Singh	Executive Director	February 16, 2021 to present

Appointment of Nodal Officer at EESL with name, designation and date of appointment:

The public Information Officer functions as the Nodal Officer in EESL.

Programmes are undertaken to advance understanding of RTI Act (educational programmes, training of PIO):

Employee training has been conducted on the Right to Information Act twice in the past year.

- 1) Training 1: National Productivity Council: September 9 – September 10, 2021 (11 AM to 5 PM)
- 2) Training for PIO: June 26 – June 29, 2022 at Manali by National Academy of Human Resource Development

Receipt and disposal of RTI applications and appeals:

RTI Request(s) application received during the period - 01/04/2021 to 31/03/2022							
Energy Efficiency Services Ltd. (EESL)							
Duration of Report	Request(s) Received	Initial Action to be Taken	Request(s) Disposed of				Pending Request(s)
			Rejected	Information Provided (4)	Transferred to other Public Authority	Returned To Applicant (5)	
April 1st 2021 to March 31st 2022	312	0	17	233	7	43	12

RTI Appeal(s) application received during the period - 01/04/2021 to 31/03/2022						
Energy Efficiency Services Ltd. (EESL)						
Duration of Report	Opening Balance (1)	Appeal(s) Received (2)	Initial Action to be Taken (3)	Appeal(s) Disposed of		Pending Appeal(s) (6)=(1)+(2)-(4)-(5)
				Information Provided (4)	Returned To Applicant (5)	
April 1st 2021 to March 31st 2022	0	36	0	32	3	1

Consultancy committee of key stakeholders for advice on suo-motto disclosures

No such committee exists or has been formed in EESL.

Committee of PIOs/ FAAs with rich experience in RTI to identify frequently sought information under RTI

No such committee exists or has been formed in EESL.

Dates of previous RTI transparency audit carried out and copy of the report:

EESL's Mandatory RTI Audit was conducted in 2020-21. The report is enclosed as under:

EESL's Transparency Audit Report 2020-21

Auditing agency: National Power Training Institute, Ministry of Power, Government of India

Auditor appointed by: EESL on recommendation from its governing Ministry – The Ministry of Power in consultation with Central Information Commission

EESL's total transparency score:

Total marks: 780

Marks obtained: 753

Percentage computation: $753 / 780 * 100 = 96.5\%$ (~97%)

Detailed Report of EESL

Organisation and Function Year(2020-21)					
Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]				
1.1.1	Name and address of the Organization		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-1-RTI-Mandatory-Disclosure.pdf
1.1.2	Head of the organization		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-3-RTI-Mandatory-Disclosure.pdf
1.1.3	Vision, Mission and Key objectives		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-1-RTI-Mandatory-Disclosure.pdf
1.1.4	Function and duties		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-1-RTI-Mandatory-Disclosure.pdf
1.1.5	Organization Chart		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-1-RTI-Mandatory-Disclosure.pdf

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-1-RTI-Mandatory-Disclosure.pdf
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]				
1.2.1	Powers and duties of officers (administrative, financial and judicial)		Partially Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-2-RTI-Mandatory-Disclosure.pdf
1.2.2	Power and duties of other employees		Partially Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-2-RTI-Mandatory-Disclosure.pdf
1.2.3	Rules/ orders under which powers and duty are derived and		Partially Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-2-RTI-Mandatory-Disclosure.pdf
1.2.4	Exercised		Partially Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-2-RTI-Mandatory-Disclosure.pdf
1.2.5	Work allocation		Partially Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-2-RTI-Mandatory-Disclosure.pdf
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]				
1.3.1	Process of decision making Identify key decision making points		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-3-RTI-Mandatory-Disclosure.pdf
1.3.2	Final decision making authority		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-3-RTI-Mandatory-Disclosure.pdf
1.3.3	Related provisions, acts, rules etc.		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-3-RTI-Mandatory-Disclosure.pdf

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
1.3.4	Time limit for taking a decisions, if any		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-3-RTI-Mandatory-Disclosure.pdf
1.3.5	Channel of supervision and accountability		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-3-RTI-Mandatory-Disclosure.pdf
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]				
1.4.1	Nature of functions/ services offered		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-4-RTI-Mandatory-Disclosure.pdf
1.4.2	Norms/ standards for functions/ service delivery		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-4-RTI-Mandatory-Disclosure.pdf
1.4.3	Process by which these services can be accessed		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-4-RTI-Mandatory-Disclosure.pdf
1.4.4	Time-limit for achieving the targets		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-4-RTI-Mandatory-Disclosure.pdf
1.4.5	Process of redress of grievances		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-4-RTI-Mandatory-Disclosure.pdf
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]				
1.5.1	Title and nature of the record/ manual /instruction.		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-5-RTI-Mandatory-Disclosure.pdf
1.5.2	List of Rules, regulations, instructions manuals and records.		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-5-RTI-Mandatory-Disclosure.pdf
1.5.3	Acts/ Rules manuals etc.		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-5-RTI-Mandatory-Disclosure.pdf
1.5.4	Transfer policy and transfer orders		Partially Met		https://eeslindia.org/wp-content/uploads/2021/05/EESL-Transfer-Policy.pdf

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]				
1.6.1	Categories of documents		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-6-RTI-Mandatory-Disclosure.pdf
1.6.2	Custodian of documents/categories		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-6-RTI-Mandatory-Disclosure.pdf
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]				
1.7.1	Name of Boards, Council, Committee etc.		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-8-RTI-Mandatory-Disclosure.pdf
1.7.2	Composition		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-8-RTI-Mandatory-Disclosure.pdf
1.7.3	Dates from which constituted		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-8-RTI-Mandatory-Disclosure.pdf
1.7.4	Term/ Tenure		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-8-RTI-Mandatory-Disclosure.pdf
1.7.5	Powers and functions		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/TOR_PSC_AC-BDC.pdf
1.7.6	Whether their meetings are open to the public?		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-8-RTI-Mandatory-Disclosure.pdf
1.7.7	Whether the minutes of the meetings are open to the public?		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-8-RTI-Mandatory-Disclosure.pdf
1.7.8	Place where the minutes if open to the public are available?		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-8-RTI-Mandatory-Disclosure.pdf
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]				

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
1.8.1	Name and designation		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-9-RTI-Mandatory-Disclosure.pdf
1.8.2	Telephone , fax and email ID		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-9-RTI-Mandatory-Disclosure.pdf
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]				
1.9.1	List of employees with Gross monthly remuneration		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-10-RTI-Mandatory-Disclosure.pdf
1.9.2	System of compensation as provided in its regulations		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-10-RTI-Mandatory-Disclosure.pdf
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]				
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-3.pdf
1.10.2	Address, telephone numbers and email ID of each designated official.		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-3.pdf
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))				
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-1.pdf

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-1.pdf
1.12	Programmes to advance understanding of RTI(Section 26)				
1.12.1	Educational programmes		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-3.pdf
1.12.2	Efforts to encourage public authority to participate in these programmes		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-3.pdf
1.12.3	Training of CPIO/APIO		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-3.pdf
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-15-RTI-Mandatory-Disclosure.pdf
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]				
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]		Partially Met		https://eeslindia.org/wp-content/uploads/2021/05/EESL-Transfer-Policy.pdf
Total		100			91

Budget and Programme Year (2020-21)

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]				

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
2.1.1	Total Budget for the public authority		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-11-RTI-Mandatory-Disclosure.pdf
2.1.2	Budget for each agency and plan & programmes		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-11-RTI-Mandatory-Disclosure.pdf
2.1.3	Proposed expenditures		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-11-RTI-Mandatory-Disclosure.pdf
2.1.4	Revised budget for each agency, if any		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-11-RTI-Mandatory-Disclosure.pdf
2.1.5	Report on disbursements made and place where the related reports are available		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-11-RTI-Mandatory-Disclosure.pdf
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)				
2.2.1	Budget		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-11-RTI-Mandatory-Disclosure.pdf
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-11-RTI-Mandatory-Disclosure.pdf

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
2.2.3	<p>Information related to procurements-</p> <p>(a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.</p>		Fully Met		https://eeslindia.org/en/tenders/
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]				
2.3.1	Name of the programme of activity		Not Applicable		
2.3.2	Objective of the programme		Not Applicable		
2.3.3	Procedure to avail benefits		Not Applicable		
2.3.4	Duration of the programme/ scheme		Not Applicable		
2.3.5	Physical and financial targets		Not Applicable		

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
	of the programme				
2.3.6	Nature/ scale of subsidy /amount allotted		Not Applicable		
2.3.7	Eligibility criteria for grant of subsidy		Not Applicable		
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)		Not Applicable		
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]				
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-12-RTI-Mandatory-Disclosure.pdf
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities		Not Applicable		
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]				
2.5.1	Concessions, permits or authorizations granted by public authority		Not Applicable		

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations		Not Applicable		
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]				
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-11-RTI-Mandatory-Disclosure.pdf
Total		175			175

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]				
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-7-RTI-Mandatory-Disclosure.pdf
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-7-RTI-Mandatory-Disclosure.pdf
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-7-RTI-Mandatory-Disclosure.pdf
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)		Not Applicable		
3.1.5	Public- private partnerships (PPP)- Concession agreements.		Not Applicable		
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals		Not Applicable		
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-7-RTI-Mandatory-Disclosure.pdf

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
	the implementation of the PPP				
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government		Not Applicable		
3.1.9	Public- private partnerships (PPP) - Information relating to outputs and outcomes		Not Met		
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)		Not Met		
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Merged-Payments.pdf
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]				
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-7-RTI-Mandatory-Disclosure.pdf
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-7-RTI-Mandatory-Disclosure.pdf

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
	interactive - Outline the Public consultation process				
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-7-RTI-Mandatory-Disclosure.pdf
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]				
3.3.1	Use of the most effective means of communication - Internet (website)		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-7-RTI-Mandatory-Disclosure.pdf
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]				
3.4.1	Information manual/handbook available in Electronic format		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-14-RTI-Mandatory-Disclosure.pdf
3.4.2	Information manual/handbook available in Printed format		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-14-RTI-Mandatory-Disclosure.pdf
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]				
3.5.1	List of materials available Free of cost		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-7-RTI-Mandatory-Disclosure.pdf
3.5.2	List of materials available At a reasonable cost of the medium		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-7-RTI-Mandatory-Disclosure.pdf

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
Total		239		233	

E-Governance Year(2020-21)

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]				
4.1.1	English		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-14-RTI-Mandatory-Disclosure.pdf
4.1.2	Vernacular/ Local Language		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-14-RTI-Mandatory-Disclosure.pdf
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]				
4.2.1	Last date of Annual updation		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-14-RTI-Mandatory-Disclosure.pdf
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]				
4.3.1	Details of information available in electronic form		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-14-RTI-Mandatory-Disclosure.pdf
4.3.2	Name/ title of the document/reco		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-14-RTI-Mandatory-Disclosure.pdf

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
	rd/ other information				
4.3.3	Location where available		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-14-RTI-Mandatory-Disclosure.pdf
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]				
4.4.1	Name & location of the faculty		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-15-RTI-Mandatory-Disclosure.pdf
4.4.2	Details of information made available		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-14-RTI-Mandatory-Disclosure.pdf
4.4.3	Working hours of the faculty		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-15-RTI-Mandatory-Disclosure.pdf
4.4.4	Contact person & contact details (Phone, fax email)		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-15-RTI-Mandatory-Disclosure.pdf
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)				
4.5.1	Grievance redressal mechanism		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-4-RTI-Mandatory-Disclosure.pdf

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
4.5.2	Details of applications received under RTI and information provided		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-3.pdf
4.5.3	List of completed schemes/ projects/ Programmes		Fully Met		https://eeslindia.org/en/ourmediacorner/
4.5.4	List of schemes/ projects/ programme underway		Fully Met		https://eeslindia.org/en/ourmediacorner/
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-4.pdf
4.5.6	Annual Report		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-5.pdf
4.5.7	Frequently Asked Question (FAQs)		Fully Met		https://support.eeslindia.org/FAQ/FAQ_Common
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six		Not Applicable		

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
	monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter				
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]				
4.6.1	Details of applications received and disposed		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-3.pdf
4.6.2	Details of appeals received and orders issued		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-3.pdf
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]				
4.7.1	Details of questions asked and replies given		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Parliamentary-Questions-Responses.pdf
Total		196			196

Information as may be prescribed Year(2020-21)

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]				

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-3.pdf
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out		Not Applicable		
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers		Not Applicable		
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers		Not Applicable		
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers		Not Applicable		
Total			20		20

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information				
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information		Fully Met		https://eeslindia.org/en/ourmediacorner/
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Pub				
6.2.1	Whether STQC certification obtained and its validity		Partially Met		https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-7.pdf
6.2.2	Does the website show the certificate on the Website?		Partially Met		https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-7.pdf
Total		50			38

Central Information Commission's Advisory

Central Information Commission, New Delhi

Name of Public Authority (PA): Energy Efficiency Services Limited

Comments/ suggestions by CIC:

1. 1.8–Directory of Officers and Employees – May be updated from time to time.

2. 1.9- Monthly Remuneration of employees – May be updated from time to time.
3. 1.10 – Details of CPIO/FAA – May be updated from time to time.
4. 1.12 -Programmes to advance understanding of RTI Act – May be conducted on regular intervals.
5. The website may be updated from time to time for giving the latest information.
6. Maximum the disclosure, the less RTIs and less first appeals and less second appeals.
7. Sub-clauses -partially met / not met. The same may be looked into for compliance at the earliest. A re-look may be given to the clauses which have been marked as not applicable.