Additional Proactive Disclosure 3: Right to Information Compliance Details in EESL

Details of current PIO and First Appellate Authority of EESL:

Details of Public Information Officer:

Shri Jaspal Singh Aujla
Public Information Officer (PIO)
Energy Efficiency Services Limited
5th & 6th Floor, Core – 3, Scope Complex
Lodhi Road, New Delhi – 110003
Email: rti@eesl.co.in

Details of Appellate Authority:

Shri Shankar Gopal
Group Executive Director and First Appellate Authority (FAA)
Energy Efficiency Services Limited
5th & 6th Floor, Core – 3, Scope Complex
Lodhi Road, New Delhi – 110003
Email: aa@eesl.co.in, rti@eesl.co.in

Details of previous Public Information Officers (PIO) of EESL:

Serial Number	PIO's Name	Designation (then)	Tenure
1	Shri Vikram Kapoor	Manager	Inception of company to September 14, 2016
2	Shri Mahesh Sharma	Manager	September 14, 2016 to November 13, 2017
3	**Shri Jaspal Singh Aujla**	**Chief General Manager (T)**	**November 13, 2017 to present**

Details of previous First Appellate Authority (FAA) of EESL:

Serial Number	PIO's Name	Designation (then)	Tenure
1	Shri Saurabh Kumar	Managing Director then, now Executive Vice Chairman	Information yet to be obtained (tenure completed as FAA)
2	Shri Rajat Kumar Sud	Managing Director	Information yet to be obtained (tenure completed as FAA)
3	Shri Bhawanjeet Singh	Executive Director	February 16, 2021 to June 30, 2023
4	**Shri Shankar Gopal**	**Group Executive Director**	**June 30, 2023 to present**

Appointment of Nodal Officer at EESL with name, designation and date of appointment:

The Public Information Officer functions as the Nodal Officer in EESL.

Programmes are undertaken to advance understanding of RTI Act (educational programmes, training of PIO):

Employee training has been conducted on the Right to Information Act twice in the past year.

1) Training 1: National Productivity Council: September 9 – September 10, 2021 (11 AM to 5 PM)
2) Training for PIO: June 26 – June 29, 2022 at Manali by National Academy of Human Resource Development

Receipt and disposal of RTI applications and appeals:

RTI Requests		
Ministry/Department/Organisation Name : **Energy Efficiency Services Ltd. (EESL)**		
Opening balance as on : 01/04/2022		**12**
Receipt(s)	**Online Receipt(s)**	**168**
	Online Receipt(s) Generated from Multiple forwarding	**0**
	Physical Receipt(s)	**0**
Total Receipt(s) as on :12/07/2023		180

RTI Appeals		
Ministry/Department/Organisation Name : **Energy Efficiency Services Ltd. (EESL)**		
Opening balance as on : 01/04/2022		**1**
Receipt(s)	**Online Receipt(s)**	**32**
	Physical Receipt(s)	**0**
Total Receipt(s) as on :12/07/2023		33

Consultancy committee of key stakeholders for advice on suo-motto disclosures

No such committee exists or has been formed in EESL.

Committee of PIOs/ FAAs with rich experience in RTI to identify frequently sought information under RTI

No such committee exists or has been formed in EESL.

Dates of previous RTI transparency audit carried out and copy of the report:

1) EESL's Mandatory RTI Audit was conducted in 2020-21. Score: 97%
2) EESL's Mandatory RTI Audit was conducted in 2021-22. Score 100%

The reports are enclosed as under:

EESL's Transparency Audit Report 2020-21

Auditing agency: National Power Training Institute, Ministry of Power, Government of India

Auditor appointed by: EESL on recommendation from its governing Ministry – The Ministry of Power in consultation with Central Information Commission

EESL's total transparency score:

Total marks: 780
Marks obtained: 753
Percentage computation: 753/ 780 * 100 = 96.5% (~97%)

Detailed Report of EESL

Organisation and Function Year(2020-21)					
Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
1.1	**Particulars of its organisation,functions and duties[Section 4(1)(b)(i)]**				
1.1.1	Name and address of the Organization		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-1-RTI-Mandatory-Disclosure.pdf
1.1.2	Head of the organization		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-3-RTI-Mandatory-Disclosure.pdf
1.1.3	Vision, Mission and Key objectives		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-1-RTI-Mandatory-Disclosure.pdf
1.1.4	Function and duties		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-1-RTI-Mandatory-Disclosure.pdf
1.1.5	Organization Chart		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-1-RTI-Mandatory-Disclosure.pdf

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-1-RTI-Mandatory-Disclosure.pdf
1.2	**Power and duties of its officers and employees[Section 4(1) (b)(ii)]**				
1.2.1	Powers and duties of officers (administrative, financial and judicial)		Partially Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-2-RTI-Mandatory-Disclosure.pdf
1.2.2	Power and duties of other employees		Partially Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-2-RTI-Mandatory-Disclosure.pdf
1.2.3	Rules/ orders under which powers and duty are derived and		Partially Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-2-RTI-Mandatory-Disclosure.pdf
1.2.4	Exercised		Partially Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-2-RTI-Mandatory-Disclosure.pdf
1.2.5	Work allocation		Partially Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-2-RTI-Mandatory-Disclosure.pdf
1.3	**Procedure followed in decision making process [Section 4(1)(b)(iii)]**				
1.3.1	Process of decision making Identify key decision making points		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-3-RTI-Mandatory-Disclosure.pdf
1.3.2	Final decision making authority		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-3-RTI-Mandatory-Disclosure.pdf
1.3.3	Related provisions, acts, rules etc.		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-3-RTI-Mandatory-Disclosure.pdf

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
1.3.4	Time limit for taking a decisions, if any		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-3-RTI-Mandatory-Disclosure.pdf
1.3.5	Channel of supervision and accountability		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-3-RTI-Mandatory-Disclosure.pdf
1.4	**Norms for discharge of functions[Section 4(1)(b)(iv)]**				
1.4.1	Nature of functions/ services offered		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-4-RTI-Mandatory-Disclosure.pdf
1.4.2	Norms/ standards for functions/ service delivery		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-4-RTI-Mandatory-Disclosure.pdf
1.4.3	Process by which these services can be accessed		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-4-RTI-Mandatory-Disclosure.pdf
1.4.4	Time-limit for achieving the targets		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-4-RTI-Mandatory-Disclosure.pdf
1.4.5	Process of redress of grievances		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-4-RTI-Mandatory-Disclosure.pdf
1.5	**Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]**				
1.5.1	Title and nature of the record/ manual /instruction.		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-5-RTI-Mandatory-Disclosure.pdf
1.5.2	List of Rules, regulations, instructions manuals and records.		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-5-RTI-Mandatory-Disclosure.pdf
1.5.3	Acts/ Rules manuals etc.		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-5-RTI-Mandatory-Disclosure.pdf
1.5.4	Transfer policy and transfer orders		Partially Met		https://eeslindia.org/wp-content/uploads/2021/05/EESL-Transfer-Policy.pdf

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
1.6	**Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]**				
1.6.1	Categories of documents		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-6-RTI-Mandatory-Disclosure.pdf
1.6.2	Custodian of documents/categories		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-6-RTI-Mandatory-Disclosure.pdf
1.7	**Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]**				
1.7.1	Name of Boards, Council, Committee etc.		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-8-RTI-Mandatory-Disclosure.pdf
1.7.2	Composition		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-8-RTI-Mandatory-Disclosure.pdf
1.7.3	Dates from which constituted		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-8-RTI-Mandatory-Disclosure.pdf
1.7.4	Term/ Tenure		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-8-RTI-Mandatory-Disclosure.pdf
1.7.5	Powers and functions		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/TOR_PSC_AC-BDC.pdf
1.7.6	Whether their meetings are open to the public?		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-8-RTI-Mandatory-Disclosure.pdf
1.7.7	Whether the minutes of the meetings are open to the public?		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-8-RTI-Mandatory-Disclosure.pdf
1.7.8	Place where the minutes if open to the public are available?		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-8-RTI-Mandatory-Disclosure.pdf
1.8	**Directory of officers and employees[Section 4(1) (b) (ix)]**				

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
1.8.1	Name and designation		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-9-RTI-Mandatory-Disclosure.pdf
1.8.2	Telephone , fax and email ID		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-9-RTI-Mandatory-Disclosure.pdf
1.9	**Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]**				
1.9.1	List of employees with Gross monthly remuneration		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-10-RTI-Mandatory-Disclosure.pdf
1.9.2	System of compensation as provided in its regulations		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-10-RTI-Mandatory-Disclosure.pdf
1.10	**Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]**				
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-3.pdf
1.10.2	Address, telephone numbers and email ID of each designated official.		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-3.pdf
1.11	**No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))**				
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-1.pdf

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-1.pdf
1.12	**Programmes to advance understanding of RTI(Section 26)**				
1.12.1	Educational programmes		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-3.pdf
1.12.2	Efforts to encourage public authority to participate in these programmes		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-3.pdf
1.12.3	Training of CPIO/APIO		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-3.pdf
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-15-RTI-Mandatory-Disclosure.pdf
1.13	**Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]**				
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]		Partially Met		https://eeslindia.org/wp-content/uploads/2021/05/EESL-Transfer-Policy.pdf
Total		**100**		**91**	

Budget and Programme Year (2020-21)

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
2.1	**Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]**				

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
2.1.1	Total Budget for the public authority		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-11-RTI-Mandatory-Disclosure.pdf
2.1.2	Budget for each agency and plan & programmes		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-11-RTI-Mandatory-Disclosure.pdf
2.1.3	Proposed expenditures		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-11-RTI-Mandatory-Disclosure.pdf
2.1.4	Revised budget for each agency, if any		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-11-RTI-Mandatory-Disclosure.pdf
2.1.5	Report on disbursements made and place where the related reports are available		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-11-RTI-Mandatory-Disclosure.pdf
2.2	**Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)**				
2.2.1	Budget		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-11-RTI-Mandatory-Disclosure.pdf
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-11-RTI-Mandatory-Disclosure.pdf

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.		Fully Met		https://eeslindia.org/en/tenders/
2.3	**Manner of execution of subsidy programme [Section 4(i)(b)(xii)]**				
2.3.1	Name of the programme of activity		Not Applicable		
2.3.2	Objective of the programme		Not Applicable		
2.3.3	Procedure to avail benefits		Not Applicable		
2.3.4	Duration of the programme/ scheme		Not Applicable		
2.3.5	Physical and financial targets		Not Applicable		

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
	of the programme				
2.3.6	Nature/ scale of subsidy /amount allotted		Not Applicable		
2.3.7	Eligibility criteria for grant of subsidy		Not Applicable		
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)		Not Applicable		
2.4	**Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]**				
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-12-RTI-Mandatory-Disclosure.pdf
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities		Not Applicable		
2.5	**Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]**				
2.5.1	Concessions, permits or authorizations granted by public authority		Not Applicable		

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations		Not Applicable		
2.6	**CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]**				
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-11-RTI-Mandatory-Disclosure.pdf
Total		**175**		**175**	

Publicity Band Public interfaceYear(2020-21)

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
3.1	**Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]**				
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-7-RTI-Mandatory-Disclosure.pdf
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-7-RTI-Mandatory-Disclosure.pdf
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-7-RTI-Mandatory-Disclosure.pdf
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)		Not Applicable		
3.1.5	Public- private partnerships (PPP)- Concession agreements.		Not Applicable		
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals		Not Applicable		
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-7-RTI-Mandatory-Disclosure.pdf

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
	the implementation of the PPP				
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government		Not Applicable		
3.1.9	Public- private partnerships (PPP) - Information relating to outputs and outcomes		Not Met		
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)		Not Met		
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Merged-Payments.pdf
3.2	**Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]**				
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-7-RTI-Mandatory-Disclosure.pdf
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-7-RTI-Mandatory-Disclosure.pdf

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
	interactive - Outline the Public consultation process				
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-7-RTI-Mandatory-Disclosure.pdf
3.3	**Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]**				
3.3.1	Use of the most effective means of communication - Internet (website)		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-7-RTI-Mandatory-Disclosure.pdf
3.4	**Form of accessibility of information manual/ handbook[Section 4(1)(b)]**				
3.4.1	Information manual/handbook available in Electronic format		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-14-RTI-Mandatory-Disclosure.pdf
3.4.2	Information manual/handbook available in Printed format		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-14-RTI-Mandatory-Disclosure.pdf
3.5	**Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]**				
3.5.1	List of materials available Free of cost		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-7-RTI-Mandatory-Disclosure.pdf
3.5.2	List of materials available At a reasonable cost of the medium		Fully Met		https://eeslindia.org/wp-content/uploads/2021/07/Chapter-7-RTI-Mandatory-Disclosure.pdf

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
Total		**239**		**233**	

E-GovernanceYear(2020-21)

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
4.1	**Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]**				
4.1.1	English		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-14-RTI-Mandatory-Disclosure.pdf
4.1.2	Vernacular/ Local Language		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-14-RTI-Mandatory-Disclosure.pdf
4.2	**When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]**				
4.2.1	Last date of Annual updation		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-14-RTI-Mandatory-Disclosure.pdf
4.3	**Information available in electronic form[Section 4(1)(b)(xiv)]**				
4.3.1	Details of information available in electronic form		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-14-RTI-Mandatory-Disclosure.pdf
4.3.2	Name/ title of the document/reco		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-14-RTI-Mandatory-Disclosure.pdf

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
	rd/ other information				
4.3.3	Location where available		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-14-RTI-Mandatory-Disclosure.pdf
4.4	**Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]**				
4.4.1	Name & location of the faculty		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-15-RTI-Mandatory-Disclosure.pdf
4.4.2	Details of information made available		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-14-RTI-Mandatory-Disclosure.pdf
4.4.3	Working hours of the facility		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-15-RTI-Mandatory-Disclosure.pdf
4.4.4	Contact person & contact details (Phone, fax email)		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-15-RTI-Mandatory-Disclosure.pdf
4.5	**Such other information as may be prescribed under Section 4(i) (b)(xvii)**				
4.5.1	Grievance redressal mechanism		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Chapter-4-RTI-Mandatory-Disclosure.pdf

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
4.5.2	Details of applications received under RTI and information provided		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-3.pdf
4.5.3	List of completed schemes/ projects/ Programmes		Fully Met		https://eeslindia.org/en/ourmediacorner/
4.5.4	List of schemes/ projects/ programme underway		Fully Met		https://eeslindia.org/en/ourmediacorner/
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-4.pdf
4.5.6	Annual Report		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-5.pdf
4.5.7	Frequently Asked Question (FAQs)		Fully Met		https://support.eeslindia.org/FAQ/FAQ_Common
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six		Not Applicable		

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
	monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter				
4.6	**Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]**				
4.6.1	Details of applications received and disposed		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-3.pdf
4.6.2	Details of appeals received and orders issued		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-3.pdf
4.7	**Replies to questions asked in the parliament[Section 4(1)(d)(2)]**				
4.7.1	Details of questions asked and replies given		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Parliamentary-Questions-Responses.pdf
Total		**196**		**196**	

Information as may be prescribed Year(2020-21)

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
5.1	**Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]**				

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015		Fully Met		https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-3.pdf
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out		Not Applicable		
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers		Not Applicable		
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers		Not Applicable		
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers		Not Applicable		
Total		**20**		**20**	

Information Disclosed on own InitiativeYear(2020-21)

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
6.1	**Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information**				
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information		Fully Met		https://eeslindia.org/en/ourmediacorner/
6.2	**Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Pub**				
6.2.1	Whether STQC certification obtained and its validity		Partially Met		https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-7.pdf
6.2.2	Does the website show the certificate on the Website?		Partially Met		https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-7.pdf
Total		**50**		**38**	

Central Information Commission's Advisory

Central Information Commission, New Delhi

Name of Public Authority (PA): Energy Efficiency Services Limited

Comments/ suggestions by CIC:

1. 1.8–Directory of Officers and Employees – May be updated from time to time.

2. 1.9- Monthly Remuneration of employees – May be updated from time to time.
3. 1.10 – Details of CPIO/FAA – May be updated from time to time.
4. 1.12 -Programmes to advance understanding of RTI Act – May be conducted on regular intervals.
5. The website may be updated from time to time for giving the latest information.
6. Maximum the disclosure, the less RTIs and less first appeals and less second appeals.
7. Sub-clauses -partially met / not met. The same may be looked into for compliance at the earliest. A re-look may be given to the clauses which have been marked as not applicable.

NATIONAL POWER TRAINING INSTITUTE
(Ministry of Power, Govt. of India)
An ISO 9001 & 14001 Organization
Sector – 33, Faridabad

Summary Report

Transparency Audit of Disclosures u/s 4 of the Right to Information Act for the year 2021-22

of

ENERGY EFFICIENCY SERVICES Ltd.

SEPTEMBER, 2022

SUMMARY SHEET

Third Party RTI Audit Summery Report

Website: https://eeslindia.org/en/home/

The RTI Act under section 4 provides a comprehensive framework for promoting openness in the functioning of the public authorities. Each public authority has to proactively disclose information by relating to its functions as prescribed under the RTI Act, without waiting for the citizens to file RTI application for getting information from the public authorities. While section 4 (1) (a) provides a general guideline for record management, so that the information could be easily stored and retained, the subsections b, c and d of section 4 relate to the organizational objectives and functions. Sub-section 9b), (c) and (d) of section 4 of the RTI Act and other related information can be grouped in accordance with this, a large category of information has been prescribed in section 4(1) (b)(c) and (d) to be disclosed suo-motu. There are specific categories of information which are mentioned in section 4(i)(b) and each of those categories contains various items making it elaborate and exhaustive. The 17th item under section 4(i) (b) states that such other information as may be prescribed also needs to be disclosed suo motu.

Efforts made by **ENERGY EFFICIENCY SERVICES Ltd.** as public authority are appreciable for sharing the information on website as per RTI ACT to maintain the transparency. It is observed that the website of the **ENERGY EFFICIENCY SERVICES Ltd.** is user friendly and an attempt has been made to disclose information which may meet the requirement of the citizens. It has been observed during the audit that the information related to few areas has to be shared/ improved on website with more clarity:

S.No.	Point No. and Description	Remark
1.	1.2.1 Powers and duties of officers (administrative, financial and judicial)	Details about administrative, financial and judicial powers and duties may be uploaded on website, department wise and designation wise. Respective document link may also be provided related to powers and duties. Delegation of Powers (DoP) manual may be uploaded under RTI section or

		link may be provided on the related page.
2.	1.2.2 Power and duties of other employees	Details about powers and duties of other employees may be uploaded on website, department wise and designation wise. Delegation of Powers (DoP) manual may be uploaded under RTI section or link may be provided on the related page.
3.	1.3.3 Related provisions, acts, rules etc.	Delegation of Powers (DoP) manual may be uploaded under RTI section or link may be provided on the related page.
4.	1.7.3 Dates from which constituted	Date from which constituted is not mentioned in the related document uploaded on the provided link.

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Self appraisal report for Year (2021-22)

Auditor Agency: National Power Training Institute

Ministry Name: Ministry of Power

Department Name:

Public Authority Name: Energy Efficiency Services Limited (EESL)

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	**Organisation and Function**							
1.1	**Particulars of its organisation,functions and duties[Section 4(1)(b)(i)]**							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-1-RTI-Mandatory-Disclosure.pdf	Fully Met	1.28	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-1-RTI-Mandatory-Disclosure.pdf
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-1-RTI-Mandatory-Disclosure.pdf	Fully Met	1.28	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-1-RTI-Mandatory-Disclosure.pdf
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-1-RTI-Mandatory-Disclos	Fully Met	1.28	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-1-RTI-Mandatory-Disclos

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ure.pdf			ure.pdf
1.1.4	Function and duties	Fully Met	1.28	1.28	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-1-RTI-Mandatory-Disclosure.pdf	Fully Met	1.28	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-1-RTI-Mandatory-Disclosure.pdf
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-1-RTI-Mandatory-Disclosure.pdf	Fully Met	1.28	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-1-RTI-Mandatory-Disclosure.pdf
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-1-RTI-Mandatory-Disclosure.pdf	Fully Met	1.28	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-1-RTI-Mandatory-Disclosure.pdf
1.2	**Power and duties of its officers and employees[Section 4(1) (b)(ii)]**							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-2-RTI-Mandatory-Disclosure.pdf	Partially Met	0.77	Details about administrative, financial and judicial powers and duties may be uploaded on website, department

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								wise and designation wise. Respective document link may also be provided related to powers and duties.
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-2-RTI-Mandatory-Disclosure.pdf	Partially Met	0.77	Details about administrative, financial and judicial powers and duties may be uploaded on website, department wise and designation wise.
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-2-RTI-Mandatory-Disclosure.pdf	Partially Met	0.77	Organization rules, regulations and bylaws may be uploaded on website under RTI section.
1.2.4	Exercised	Fully Met	1.54	1.54	https://eeslindia.org/wp-cont	Fully Met	1.54	NA

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ent/uploads/2022/08/Chapter-2-RTI-Mandatory-Disclosure.pdf			
1.2.5	Work allocation	Fully Met	1.54	1.54	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-2-RTI-Mandatory-Disclosure.pdf	Fully Met	1.54	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-1-RTI-Mandatory-Disclosure.pdf
1.3	**Procedure followed in decision making process [Section 4(1)(b)(iii)]**							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-3-RTI-Mandatory-Disclosure.pdf	Fully Met	1.54	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-3-RTI-Mandatory-Disclosure.pdf
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-3-RTI-Mandatory-Disclosure.pdf	Fully Met	1.54	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-3-RTI-Mandatory-Disclosure.pdf
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-3-RTI-Man	Fully Met	1.54	Delegation of Powers (DoP) manual may be uploaded under RTI

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					datory-Disclosure.pdf			section or link may be provided on the related page.
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-3-RTI-Mandatory-Disclosure.pdf	Fully Met	1.54	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-3-RTI-Mandatory-Disclosure.pdf
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-3-RTI-Mandatory-Disclosure.pdf	Fully Met	1.54	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-3-RTI-Mandatory-Disclosure.pdf
1.4	**Norms for discharge of functions[Section 4(1)(b)(iv)]**							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-4-RTI-Mandatory-Disclosure.pdf	Fully Met	1.54	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-4-RTI-Mandatory-Disclosure.pdf
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-4-RTI-Man	Fully Met	1.54	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-4-RTI-Man

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					datory-Disclosure.pdf			datory-Disclosure.pdf
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-4-RTI-Mandatory-Disclosure.pdf	Fully Met	1.54	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-4-RTI-Mandatory-Disclosure.pdf
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-4-RTI-Mandatory-Disclosure.pdf	Fully Met	1.54	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-4-RTI-Mandatory-Disclosure.pdf
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-15-RTI-Mandatory-Disclosure.pdf	Fully Met	1.54	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-15-RTI-Mandatory-Disclosure.pdf
1.5	**Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]**							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-5-RTI-Mandatory-Disclosure.pdf	Fully Met	1.92	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-5-RTI-Mandatory-Disclosure.pdf
1.5.2	List of Rules, regulations, instructions manuals	Fully Met	1.92	1.92	https://eeslindi	Fully Met	1.92	https://eeslindi

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	and records.				a.org/wp-content/uploads/2022/08/Chapter-5-RTI-Mandatory-Disclosure.pdf			a.org/wp-content/uploads/2022/08/Chapter-5-RTI-Mandatory-Disclosure.pdf
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-5-RTI-Mandatory-Disclosure.pdf	Fully Met	1.92	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-5-RTI-Mandatory-Disclosure.pdf
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	https://eeslindia.org/wp-content/uploads/2021/05/EESL-Transfer-Policy.pdf	Fully Met	1.92	https://eeslindia.org/wp-content/uploads/2021/05/EESL-Transfer-Policy.pdf
1.6	**Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]**							
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-6-RTI-Mandatory-Disclosure.pdf	Fully Met	3.85	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-6-RTI-Mandatory-Disclosure.pdf
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-6-RTI-Man	Fully Met	3.85	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-6-RTI-Man

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					datory-Disclosure.pdf			datory-Disclosure.pdf
1.7	**Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]**							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-8-RTI-Mandatory-Disclosure.pdf	Fully Met	0.96	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-8-RTI-Mandatory-Disclosure.pdf
1.7.2	Composition	Fully Met	0.96	0.96	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-8-RTI-Mandatory-Disclosure.pdf	Fully Met	0.96	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-8-RTI-Mandatory-Disclosure.pdf
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-8-RTI-Mandatory-Disclosure.pdf	Partially Met	0.48	Date from which constituted is not mentioned in the related document uploaded on the provided link.
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-8-RTI-Mandatory-Disclos	Fully Met	0.96	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-8-RTI-Mandatory-Disclos

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ure.pdf			ure.pdf
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://eeslindia.org/wp-content/uploads/2021/05/TOR_PSC_AC-BDC.pdf	Fully Met	0.96	https://eeslindia.org/wp-content/uploads/2021/05/TOR_PSC_AC-BDC.pdf
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-8-RTI-Mandatory-Disclosure.pdf	Fully Met	0.96	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-8-RTI-Mandatory-Disclosure.pdf
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-8-RTI-Mandatory-Disclosure.pdf	Fully Met	0.96	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-8-RTI-Mandatory-Disclosure.pdf
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-8-RTI-Mandatory-Disclosure.pdf	Fully Met	0.96	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-8-RTI-Mandatory-Disclosure.pdf
1.8	**Directory of officers and employees[Section 4(1) (b) (ix)]**							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://eeslindia.org/wp-content/uploads/2	Fully Met	3.85	https://eeslindia.org/wp-content/uploads/2

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					022/08/Chapter-9-RTI-Mandatory-Disclosure-Updated-cx.pdf			022/08/Chapter-9-RTI-Mandatory-Disclosure-Updated-cx.pdf
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-9-RTI-Mandatory-Disclosure-Updated-cx.pdf	Fully Met	3.85	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-9-RTI-Mandatory-Disclosure-Updated-cx.pdf
1.9	**Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]**							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-10-RTI-Mandatory-Disclosure.pdf	Fully Met	3.85	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-10-RTI-Mandatory-Disclosure.pdf
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-10-RTI-Mandatory-Disclosure.pdf	Fully Met	3.85	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-10-RTI-Mandatory-Disclosure.pdf
1.10	**Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]**							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://eeslindia.org/wp-content/uploads/2	Fully Met	3.85	https://eeslindia.org/wp-content/uploads/2

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					022/08/Chapter-16-RTI-Mandatory-Disclosure.pdf			022/08/Chapter-16-RTI-Mandatory-Disclosure.pdf
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-16-RTI-Mandatory-Disclosure.pdf	Fully Met	3.85	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-16-RTI-Mandatory-Disclosure.pdf
1.11	**No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))**							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://eeslindia.org/wp-content/uploads/2022/08/Additional-Proactive-Disclosure-1.pdf	Fully Met	3.85	https://eeslindia.org/wp-content/uploads/2022/08/Additional-Proactive-Disclosure-1.pdf
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://eeslindia.org/wp-content/uploads/2022/08/Additional-Proactive-Disclosure-1.pdf	Fully Met	3.85	https://eeslindia.org/wp-content/uploads/2022/08/Additional-Proactive-Disclosure-1.pdf
1.12	**Programmes to advance understanding of RTI(Section 26)**							
1.12.1	Educational programmes	Fully Met	1.92	1.92	https://eeslindia.org/wp-content/uploads/2022/08/Additional-Proactive-	Fully Met	1.92	https://eeslindia.org/wp-content/uploads/2022/08/Additional-Proactive-

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Disclosure-3.pdf			Disclosure-3.pdf
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	https://eeslindia.org/wp-content/uploads/2022/08/Additional-Proactive-Disclosure-3.pdf	Fully Met	1.92	https://eeslindia.org/wp-content/uploads/2022/08/Additional-Proactive-Disclosure-3.pdf
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://eeslindia.org/wp-content/uploads/2022/08/Additional-Proactive-Disclosure-3.pdf	Fully Met	1.92	https://eeslindia.org/wp-content/uploads/2022/08/Additional-Proactive-Disclosure-3.pdf
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-15-RTI-Mandatory-Disclosure.pdf	Fully Met	1.92	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-15-RTI-Mandatory-Disclosure.pdf
1.13	**Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]**							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	https://eeslindia.org/wp-content/uploads/2021/05/EESL-Transfer-Policy.pdf	Fully Met	7.69	https://eeslindia.org/wp-content/uploads/2021/05/EESL-Transfer-Policy.pdf
Total			**100**	**100**			**97**	
2	**Budget and Programme**							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.1	**Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]**							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-11-RTI-Mandatory-Disclosure.pdf	Fully Met	10.00	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-11-RTI-Mandatory-Disclosure.pdf
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-11-RTI-Mandatory-Disclosure.pdf	Fully Met	10.00	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-11-RTI-Mandatory-Disclosure.pdf
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-11-RTI-Mandatory-Disclosure.pdf	Fully Met	10.00	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-11-RTI-Mandatory-Disclosure.pdf
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-11-RTI-Mandatory-Disclosure.pdf	Fully Met	10.00	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-11-RTI-Mandatory-Disclosure.pdf
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://eeslindia.org/wp-cont	Fully Met	10.00	https://eeslindia.org/wp-cont

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ent/uploads/2022/08/Chapter-11-RTI-Mandatory-Disclosure.pdf			ent/uploads/2022/08/Chapter-11-RTI-Mandatory-Disclosure.pdf
2.2	**Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)**							
2.2.1	Budget	Fully Met	16.67	16.67	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-11-RTI-Mandatory-Disclosure.pdf	Fully Met	16.67	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-11-RTI-Mandatory-Disclosure.pdf
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-11-RTI-Mandatory-Disclosure.pdf	Fully Met	16.67	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-11-RTI-Mandatory-Disclosure.pdf
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	https://eeslindia.org/en/tenders/	Fully Met	16.67	https://eeslindia.org/en/tenders/
2.3	**Manner of execution of subsidy programme [Section 4(i)(b)(xii)]**							
2.3.1	Name of the programme of activity	Fully Met	6.25	6.25	https://eeslindia.org/wp-cont	Fully Met	6.25	https://eeslindia.org/wp-cont

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ent/uploads/2021/05/Chapter-12-RTI-Mandatory-Disclosure.pdf			ent/uploads/2021/05/Chapter-12-RTI-Mandatory-Disclosure.pdf
2.3.2	Objective of the programme	Fully Met	6.25	6.25	https://eeslindia.org/wp-content/uploads/2021/05/Chapter-12-RTI-Mandatory-Disclosure.pdf	Fully Met	6.25	https://eeslindia.org/wp-content/uploads/2021/05/Chapter-12-RTI-Mandatory-Disclosure.pdf
2.3.3	Procedure to avail benefits	Fully Met	6.25	6.25	https://eeslindia.org/wp-content/uploads/2021/05/Chapter-12-RTI-Mandatory-Disclosure.pdf	Fully Met	6.25	https://eeslindia.org/wp-content/uploads/2021/05/Chapter-12-RTI-Mandatory-Disclosure.pdf
2.3.4	Duration of the programme/ scheme	Fully Met	6.25	6.25	https://eeslindia.org/wp-content/uploads/2021/05/Chapter-12-RTI-Mandatory-Disclosure.pdf	Fully Met	6.25	https://eeslindia.org/wp-content/uploads/2021/05/Chapter-12-RTI-Mandatory-Disclosure.pdf
2.3.5	Physical and financial targets of the programme	Fully Met	6.25	6.25	https://eeslindia.org/wp-content/uploads/2021/05/Chapter-12-RTI-Mandatory-Disclo	Fully Met	6.25	https://eeslindia.org/wp-content/uploads/2021/05/Chapter-12-RTI-Mandatory-Disclo

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					sure.pdf			sure.pdf
2.3.6	Nature/ scale of subsidy /amount allotted	Fully Met	6.25	6.25	https://eeslindia.org/wp-content/uploads/2021/05/Chapter-12-RTI-Mandatory-Disclosure.pdf	Fully Met	6.25	https://eeslindia.org/wp-content/uploads/2021/05/Chapter-12-RTI-Mandatory-Disclosure.pdf
2.3.7	Eligibility criteria for grant of subsidy	Fully Met	6.25	6.25	https://eeslindia.org/wp-content/uploads/2021/05/Chapter-12-RTI-Mandatory-Disclosure.pdf	Fully Met	6.25	https://eeslindia.org/wp-content/uploads/2021/05/Chapter-12-RTI-Mandatory-Disclosure.pdf
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Fully Met	6.25	6.25	https://eeslindia.org/wp-content/uploads/2021/05/Chapter-12-RTI-Mandatory-Disclosure.pdf	Fully Met	6.25	https://eeslindia.org/wp-content/uploads/2021/05/Chapter-12-RTI-Mandatory-Disclosure.pdf
2.4	**Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]**							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Fully Met	25	25.00	https://eeslindia.org/wp-content/uploads/2021/05/Chapter-12-RTI-Mandatory-Disclosure.pdf	Fully Met	25.00	https://eeslindia.org/wp-content/uploads/2021/05/Chapter-12-RTI-Mandatory-Disclosure.pdf
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Fully Met	25	25.00	https://eeslindia.org/wp-cont	Fully Met	25.00	https://eeslindia.org/wp-cont

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ent/uploads/2021/05/Chapter-12-RTI-Mandatory-Disclosure.pdf			ent/uploads/2021/05/Chapter-12-RTI-Mandatory-Disclosure.pdf
2.5	**Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]**							
2.5.1	Concessions, permits or authorizations granted by public authority	Fully Met	25	25.00	https://eeslindia.org/wp-content/uploads/2021/05/Chapter-13-RTI-Mandatory-Disclosure.pdf	Fully Met	25.00	https://eeslindia.org/wp-content/uploads/2021/05/Chapter-13-RTI-Mandatory-Disclosure.pdf
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Fully Met	25	25.00	https://eeslindia.org/wp-content/uploads/2021/05/Chapter-13-RTI-Mandatory-Disclosure.pdf	Fully Met	25.00	https://eeslindia.org/wp-content/uploads/2021/05/Chapter-13-RTI-Mandatory-Disclosure.pdf
2.6	**CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]**							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-11-RTI-Mandatory-Disclosure.pdf	Fully Met	50.00	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-11-RTI-Mandatory-Disclosure.pdf
Total			**300**	**300**			**300**	
3	**Publicity Band Public interface**							
3.1	**Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]**							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-7-RTI-Mandatory-Disclosure.pdf	Fully Met	12.50	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-7-RTI-Mandatory-Disclosure.pdf
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Fully Met	12.5	12.50	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-7-RTI-Mandatory-Disclosure.pdf	Fully Met	12.50	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-7-RTI-Mandatory-Disclosure.pdf
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Fully Met	2.78	2.78	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-7-RTI-Mandatory-Disclosure.pdf	Fully Met	2.78	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-7-RTI-Mandatory-Disclosure.pdf
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	a
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	a
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	a
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	a
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of	Not Applicable	0	0	empty	Not Applicable	0	a

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	revenues that may be collected under authorisation from the government							
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	a
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	a
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Fully Met	2.78	2.78	https://eeslindia.org/wp-content/uploads/2022/08/EESL-Payment-Details.-2021-2022pdf.pdf	Fully Met	2.78	https://eeslindia.org/wp-content/uploads/2022/08/EESL-Payment-Details.-2021-2022pdf.pdf
3.2	**Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]**							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-7-RTI-Mandatory-Disclosure.pdf	Fully Met	16.67	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-7-RTI-Mandatory-Disclosure.pdf
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Fully Met	16.67	16.67	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-7-RTI-Mandatory-Disclosure.pdf	Fully Met	16.67	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-7-RTI-Mandatory-Disclosure.pdf
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more	Fully Met	16.67	16.67	https://eeslindia.org/wp-content/uploads/2	Fully Met	16.67	https://eeslindia.org/wp-content/uploads/2

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	interactive- Outline the arrangement for consultation before formulation of policy				022/08/Chapter-7-RTI-Mandatory-Disclosure.pdf			022/08/Chapter-7-RTI-Mandatory-Disclosure.pdf
3.3	**Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]**							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-7-RTI-Mandatory-Disclosure.pdf	Fully Met	50.00	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-7-RTI-Mandatory-Disclosure.pdf
3.4	**Form of accessibility of information manual/ handbook[Section 4(1)(b)]**							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-14-RTI-Mandatory-Disclosure.pdf	Fully Met	25.00	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-14-RTI-Mandatory-Disclosure.pdf
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-14-RTI-Mandatory-Disclosure.pdf	Fully Met	25.00	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-14-RTI-Mandatory-Disclosure.pdf
3.5	**Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]**							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://eeslindia.org/wp-content/uploads/2022/08/Chapt	Fully Met	25.00	https://eeslindia.org/wp-content/uploads/2022/08/Chapt

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					er-14-RTI-Mandatory-Disclosure.pdf			er-14-RTI-Mandatory-Disclosure.pdf
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-14-RTI-Mandatory-Disclosure.pdf	Fully Met	25.00	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-14-RTI-Mandatory-Disclosure.pdf
Total			**231**	**231**			**231**	
4	**E-Governance**							
4.1	**Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]**							
4.1.1	English	Fully Met	14.29	14.29	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-14-RTI-Mandatory-Disclosure.pdf	Fully Met	14.29	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-14-RTI-Mandatory-Disclosure.pdf
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-14-RTI-Mandatory-Disclosure.pdf	Fully Met	14.29	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-14-RTI-Mandatory-Disclosure.pdf
4.2	**When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]**							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	https://eeslindia.org/wp-content/uploads/2022/08/Chapt	Fully Met	28.57	https://eeslindia.org/wp-content/uploads/2022/08/Chapt

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					er-14-RTI-Mandatory-Disclosure.pdf			er-14-RTI-Mandatory-Disclosure.pdf
4.3	**Information available in electronic form[Section 4(1)(b)(xiv)]**							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-14-RTI-Mandatory-Disclosure.pdf	Fully Met	9.52	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-14-RTI-Mandatory-Disclosure.pdf
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-14-RTI-Mandatory-Disclosure.pdf	Fully Met	9.52	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-14-RTI-Mandatory-Disclosure.pdf
4.3.3	Location where available	Fully Met	9.52	9.52	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-14-RTI-Mandatory-Disclosure.pdf	Fully Met	9.52	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-14-RTI-Mandatory-Disclosure.pdf
4.4	**Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]**							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-15-RTI-Mandatory-Disclo	Fully Met	7.14	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-15-RTI-Mandatory-Disclo

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					sure.pdf			sure.pdf
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-14-RTI-Mandatory-Disclosure.pdf	Fully Met	7.14	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-14-RTI-Mandatory-Disclosure.pdf
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-15-RTI-Mandatory-Disclosure.pdf	Fully Met	7.14	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-15-RTI-Mandatory-Disclosure.pdf
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-15-RTI-Mandatory-Disclosure.pdf	Fully Met	7.14	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-15-RTI-Mandatory-Disclosure.pdf
4.5	**Such other information as may be prescribed under Section 4(i) (b)(xvii)**							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-15-RTI-Mandatory-Disclosure.pdf	Fully Met	3.57	https://eeslindia.org/wp-content/uploads/2022/08/Chapter-15-RTI-Mandatory-Disclosure.pdf
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://eeslindia.org/wp-cont	Fully Met	3.57	https://eeslindia.org/wp-cont

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ent/uploads/2022/08/Additional-Proactive-Disclosure-3.pdf			ent/uploads/2022/08/Additional-Proactive-Disclosure-3.pdf
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	https://eeslindia.org/en/ourmediacorner/	Fully Met	3.57	https://eeslindia.org/en/ourmediacorner/
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	https://eeslindia.org/en/ourmediacorner/	Fully Met	3.57	https://eeslindia.org/en/ourmediacorner/
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-4.pdf	Fully Met	3.57	https://eeslindia.org/en/tenders/#tab-5
4.5.6	Annual Report	Fully Met	3.57	3.57	https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-5.pdf	Fully Met	3.57	https://eeslindia.org/wp-content/uploads/2021/05/Additional-Proactive-Disclosure-5.pdf
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	https://support.eeslindia.org/FAQ/FAQ_Common	Fully Met	3.57	https://support.eeslindia.org/FAQ/FAQ_Common
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance	Not Applicable	0	0	empty	Not Applicable	0	NA

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	against the benchmarks set in the Citizen's Charter							
4.6	**Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]**							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://eeslindia.org/wp-content/uploads/2022/08/Additional-Proactive-Disclosure-3.pdf	Fully Met	14.29	https://eeslindia.org/wp-content/uploads/2022/08/Additional-Proactive-Disclosure-3.pdf
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://eeslindia.org/wp-content/uploads/2022/08/Additional-Proactive-Disclosure-3.pdf	Fully Met	14.29	https://eeslindia.org/wp-content/uploads/2022/08/Additional-Proactive-Disclosure-3.pdf
4.7	**Replies to questions asked in the parliament[Section 4(1)(d)(2)]**							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	https://eeslindia.org/wp-content/uploads/2022/08/Parliamentary-Question-2021-2022.pdf	Fully Met	28.57	https://eeslindia.org/wp-content/uploads/2022/08/Parliamentary-Question-2021-2022.pdf
Total			**196**	**196**			**196**	
5	**Information as may be prescribed**							
5.1	**Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]**							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://eeslindia.org/wp-content/uploads/2022/08/Additio	Fully Met	20.00	https://eeslindia.org/wp-content/uploads/2022/08/Additio

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					nal-Proactive-Disclosure-3.pdf			nal-Proactive-Disclosure-3.pdf
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://eeslindia.org/wp-content/uploads/2022/08/Additional-Proactive-Disclosure-3.pdf	Fully Met	20.00	https://eeslindia.org/wp-content/uploads/2022/08/Additional-Proactive-Disclosure-3.pdf
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	https://eeslindia.org/wp-content/uploads/2022/08/Additional-Proactive-Disclosure-3.pdf	Fully Met	20.00	https://eeslindia.org/wp-content/uploads/2022/08/Additional-Proactive-Disclosure-3.pdf
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Applicable	0	NA
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	0	0	empty	Not Applicable	0	NA
Total			**60**	**60**			**60**	
6	**Information Disclosed on own Initiative**							
6.1	**Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information**							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://eeslindia.org/en/ourmediacorner/	Fully Met	25.00	https://eeslindia.org/en/ourmediacorner/
6.2	**Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central**							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	https://eeslindia.org/wp-content/uploads/2022/08/Additional-Proactive-Disclosure-7.pdf	Fully Met	12.50	https://eeslindia.org/wp-content/uploads/2022/08/Additional-Proactive-Disclosure-7.pdf
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	https://eeslindia.org/wp-content/uploads/2022/08/Additional-Proactive-Disclosure-7.pdf	Fully Met	12.50	https://eeslindia.org/wp-content/uploads/2022/08/Untitled-1.pdf
Total			**50**	**50**			**50**	
Grand Total			**937**	**937**				**934**

7-9-22

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