

ENERGY EFFICIENCY SERVICES LIMITED

(A JV of NTPC, POWERGRID, PFC and REC)

05th & 06th Floor, Scope Complex, Core – 3, NFL Building, Opp; CBI Building, Lodhi Road, New Delhi – 110003 Phone: 011- 45801260



Creating an Energy Efficient World

Adv. Ref No. : EESL/0320/28

Date: 08/06/2022

Recruitment of Consultants for various posts of Project Management Unit for Demonstration of Energy Efficiency Projects (DEEP) in PAT Industries on Contractual Basis.

Energy Efficiency Services Limited (A JV of NTPC, POWERGRID, PFC and REC) is looking for a qualified and experienced professional to be engaged on purely contractual basis for 01 year for Project Management Unit for Demonstration of Energy Efficiency Projects (DEEP) in PAT industries. The objective of the project is to support PAT industries by creating an ecosystem, which not only provide support in meeting their allocated Specific Energy Consumption (SEC) reduction targets to DCs under the PAT scheme, but also support market transformation for innovative technologies and bring substantial investment in this endeavor.

The details regarding the positions are mentioned below:

S. No	Position Name	Essential Qualification	Place of posting	No. of Post	Post Qualification Executive Experience	Consolidated Remuneration	Age limit
1	Chief Project Manager (CPM)	i. BE / B. Tech in Electrical/Mechanical/Electronics & Communication/ Telecommunication with 60%marks from any recognized university in India. ii. Certified Energy Auditor from BEE, Gol	Delhi (Travel may be required)	01	14 years	Rs. 1,50,000/- pm	47 years

2	Project Manager (PM)	i. BE / B. Tech in Electrical/Mechanical/Electronics & Communication/ Telecommunication with 60% marks from any recognized university in India.	Delhi (Travel may be required)	01	12 years	Rs. 1,25,000/-pm	47 years
		ii. Certified Energy Auditor from BEE, Gol					
3	Senior Technical Expert (STE)	BE / B. Tech in Electrical/Mechanical/Electronics & Communication/ Telecommunication with 60% marks from any recognized university in India.	Delhi (Travel may be required)	02	10 years	Rs. 1,00,000/-pm	47 years
4	Senior Finance Expert (SFE)	CA/ICWA/ Full Time MBA in Finance /Full time Two years PGDM with specialization in Finance	Delhi (Travel may be required)	01	10 years	Rs. 1,00,000/-pm	47 years
5	Technical Expert (TE)	BE / B. Tech in Electrical/Mechanical/Electronics & Communication/ Telecommunication with 60%marks from any recognized university in India.	Delhi (Travel may be required)	02	04 years	Rs. 70,000/pm	37 years
6	Project Engineer (PE)	BE / B. Tech in Electrical/Mechanical/Electronics & Communication/ Telecommunication with 60% marks from any recognized university in India.	Delhi (travel may be required)	01	01 years	Rs. 50,000/pm	30 years

INDICATIVE SCHEDULE OF EVENTS

Start date for Online Registration of Applications	13 June 2022
Last date for Online Registration and submission of application	Upto 30 June 2022
Computation of age, qualification and experience	30 June 2022

IMPORTANT INSTRUCTIONS

1. Only Indian Nationals within prescribed Upper Age limit are eligible to apply.
2. The place of posting as above is only indicative and selected candidates can be posted anywhere in India / abroad depending on exigencies of work.
3. The contract period is initially for one year and may be extended depending upon the project requirement.
4. Before applying, the candidate should ensure that he / she fulfills the eligibility criteria and other norms mentioned in this advertisement. Scanned copies of passport sized photograph, signature, and Resume would be required to be uploaded at the time of filling up of online application form.
5. All eligibility qualifications should be from UGC/AICTE recognized Institute/Board.
6. Trainee experience period will not be counted as experience.
7. Interviews may be conducted through the virtual mode given the current pandemic situation.
8. Meeting mere eligibility does not ensure call for interview. Management reserves the right to cancel / restrict / enlarge / modify / alter the recruitment/ selection process, if need so arises, by issuing a notification on EESL website.
9. In case of higher/lower number of application received the shortlisting criteria based on minimum level of experience/qualification may be modified/reduced/increased.
10. Number of Vacancies may vary depending upon the requirement. A panel of shortlisted candidates may be maintained for any additional vacancy.
11. Candidature is liable to be rejected at any stage of recruitment/ selection process or after joining, if any information provided by the candidate is not found in conformity

with the eligibility criteria notified or if EESL comes across any evidence/knowledge that the qualification, experience and any other particulars indicated in application/other forms/formats are not recognized/ false/ misleading and / or amounts to suppression of information/particulars which should have been brought to the notice of EESL.

12. Incomplete applications are liable to be rejected at the scrutiny stage only.
13. All computations of Age, Post Qualification Experience etc., shall be as on 30 June 2022. Date of issuance of final mark sheet shall be taken as the date of acquiring qualification.
14. Candidates working in Govt. /Semi Govt. Organizations / Public Sector Undertakings and Autonomous bodies should apply online and furnish “No Objection Certificate” at the time of Interview. However, in the event of candidates failing to produce NOC from their parent departments shall have to submit an undertaking at the time of Interview that they will not claim any pay protection in case of their selection.
15. Complaints attributable to compatibility of the Client Systems, ignorance of users, non- availability of internet connectivity or any other aspects beyond the direct control of EESL or its systems will not be entertained.
16. All the provisions of EESL rules shall be applicable on the advertised positions.
17. In case of any query the same may be sent to recruitment@eesl.co.in with “POST - _____ - (sub)” in the Subject Line. Candidates are advised to add this e-mail ID to their address book. EESL will not be responsible for bouncing of e-mail / non- delivery of e-mail / delivery of e-mail to junk or spam folder. Contact No. 011-42519512 (during working days between 10:30 AM to 4:30PM)

PROCEDURE FOR APPLYING

1. All Applications to be made online through the link provided in the ‘Human Resources –Career Opportunity’ section of the EESL website i.e. <http://www.eeslindia.org/>. **Candidates are required to upload recent passport sized photograph (not more than 3 months old), scanned signature and resume.**
2. Based on the online applications scrutiny shall be done and candidates shall be shortlisted for Interview on merits. Mere fulfilment of the eligibility criteria will not confer any right upon the candidate to appear for Interview or selection. Management reserves the right to shortlist/select the candidates based on relevant experience, qualification, achievements, etc.
3. All information regarding this recruitment process would be made available in the career section of EESL website, i.e. www.eeslindia.org, only. Applicants are advised to check the web site periodically for important updates. Once registered for EESL, all correspondences shall be made through their registered e-mail ID and/ or candidate login. Hence, candidates are requested to correspond with EESL through one email-id only.

DETAILED JOB DESCRIPTION:

1. **DESIGNATION: - CHIEF PROJECT MANAGER (CPM)**

1. **No. of Vacancy: -** 01
2. **Nature of Job: -** Contractual
3. **Contractual Period: -** One year
4. **Place of Posting: -** Delhi (travel may be required)
5. **Educational Qualification:**
 - a. Essential-
 - i. *BE / B. Tech in Electrical/Mechanical/Electronics & Communication/ Telecommunication with 60%marks from any recognised university in India.*
 - ii. *Certified Energy Auditor from BEE, GoI*
 - b. Desirable-
 - i. *ME/M. Tech/MBA/PG Diploma/ Master's Degree in Energy Management/ Energy Economics/ Climate Change*
 - ii. *Accredited Energy Auditor from BEE, GoI*
 - iii. *Certified Measurement & Verification Professional (CMVP)*

6. **Experience:**

a. **Essential-**

- i. Minimum 14 years of post-qualification experience in industrial energy efficiency/ Energy Conservation and project management.
- ii. Minimum 05 years' experience in mid-management role dealing with energy usage, program management and project financing.
- iii. Experience in managing multi-disciplinary team of experts working in multiple thematic areas.
- iv. Experience of working in at least two projects of government, semi-government, multi/bi-lateral/donor agencies programs/ demonstration of energy efficiency projects.

b. **Desirable:**

- i. *Consulting and Research experience in the area of energy efficiency/clean energy.*
- ii. *Knowledge of procurement of goods & services, tendering and contracting processes.*
- iii. *Experience of working in PAT Sectors/Industries/MSME.*

7. **Skill set required:**

- a. Sound knowledge on emerging energy efficiency technologies and their deployment.
- b. Preparation & techno commercial evaluation of Detailed Project Reports.
- c. Sound project management including financial and analytical skills.
- d. Stakeholder management including milestone reporting.
- e. Excellent written and verbal communication, presentations to high level audience.
- f. Ability to lead a team.
- g. Strong interpersonal skill.
- h. Proficient with standard MS-office applications

8. Job Responsibility:

- a. Overall project management, stakeholder coordination, planning and execution of project.
- b. Provide overall leadership, management and technical guidance to team for achieving deliverables in a timely manner.
- c. Oversee the procurement of equipment and other consulting services as and when required under the project.
- d. Ensure timely budget planning and utilization.
- e. Business development of the demonstrated technologies through adequate outreach.
- f. Any other work as desired by the Project Head, EESL under the project.

9. **Remuneration:** Rs. 1.50 Lakh P.M

10. **Travelling/Accommodation/Local conveyance-** As per E7 Level of EESL

2. DESIGNATION: - PROJECT MANAGER (PM)

1. **No. of Vacancy:** - 01

2. **Nature of Job:** - Contractual

3. **Contractual Period:** - One year

4. **Place of Posting:** - Delhi (travel may be required)

5. **Educational Qualification:**

a. Essential-

- i. *BE / B. Tech in Electrical/Mechanical/Electronics & Communication/ Telecommunication with 60% marks from any recognised university in India.*
- ii. *Certified Energy Auditor from BEE, GoI*

b. Desirable-

- i. *ME/M. Tech/MBA/PG Diploma/ Master's Degree in Energy Management/ Energy Economics/ Climate Change*
- ii. *Certified Measurement & Verification Professional (CMVP)*

6. **Experience:**

a. Essential-

- i. Minimum 12 years of post-qualification experience in industrial energy efficiency/ Energy Conservation and project management.
- ii. Minimum 03 years' experience in mid-management role dealing with energy usage, program management and project financing.
- iii. Experience of working in at least one project of government, semi-government, multi/bi-lateral/donor agencies programs/ demonstration of energy efficiency project.

b. Desirable:

- i. *Consulting and Research experience in energy efficiency/clean energy.*
- ii. *Knowledge of procurement of goods & services, tendering and contracting processes.*
- iii. *Experience of working in PAT Sectors/Industries/MSME.*

7. Skill set required:

- a. Sound knowledge on emerging energy efficiency technologies and their deployment.
- b. Preparation & techno commercial evaluation of Detailed Project Reports.
- c. Sound project management including financial and analytical skills.
- d. Stakeholder management including milestone reporting.
- e. Excellent written and verbal communication, presentations to high level audience.
- f. Ability to lead a team.
- g. Strong interpersonal skill.
- h. Proficient with standard MS-office applications

8. Job Responsibility:

- a. Support CPM in overall project management, coordination, planning and execution of project.
- b. Selection of technologies, beneficiary units and preparation of detailed project report for project implementation.
- c. Organizing workshops, stakeholder consultations.
- d. Business development of the demonstrated technologies through adequate outreach.
- e. Any other work as desired by the Project Head, EESL or CPM under the project.

9. **Remuneration:** Rs. 1.25 Lakh P.M

10. **Travelling/Accommodation/Local conveyance-** As per E6 Level

3. DESIGNATION: - SENIOR TECHNICAL EXPERT (STE)

1. **No. of Vacancy:** - 02

2. **Nature of Job:** - Contractual

3. **Contractual Period:** - One year

4. **Place of Posting:** - Delhi (travel may be required)

5. **Educational Qualification:**

a. Essential-

- i. *BE / B. Tech in Electrical/Mechanical/Electronics & Communication/ Telecommunication with 60% marks from any recognised university in India.*

b. Desirable-

- i. *ME/M. Tech/MBA/PG Diploma/ Master's Degree in Energy Management/ Energy Economics/ Climate Change*
- ii. *Certified Energy Auditor from BEE, GoI*
- iii. *Certified Measurement & Verification Professional (CMVP)*

6. **Experience Required:**

a. Essential-

- i. Minimum 10 years of post-qualification experience in industrial energy efficiency, project management, energy conservation, climate change, energy auditing and policy advocacy.
- ii. Experience of working with multi-disciplinary team of experts working in multiple thematic areas.

- iii. Experience of working in the framework of government, multi/bi-lateral agency programs.
- iv. Knowledge of procurement, tendering and contracting processes.
- b. **Desirable:**
 - i. *Consulting and Research experience in the area of energy efficiency.*
 - ii. *Experience of working in PAT sector/Industries/MSME.*
 - iii. *Knowledge of SAP/ERP/E-office.*
- 7. **Skill set required:**
 - a. Knowledge on latest developments in energy efficiency technologies pertaining to industrial sector.
 - b. Preparation of Detailed Project Reports.
 - c. Sound project management including financial and analytical skills.
 - d. Stakeholder management and coordination.
 - e. Excellent written and verbal communication, presentations to high level audience.
 - f. Strong interpersonal skill.
 - g. Proficient with standard MS-office applications
- 8. **Job Responsibility:**
 - a. Support to PM in identification of technologies, its evaluation & beneficiary units.
 - b. Coordination with PAT industries, stakeholders, technology suppliers and other engaged agencies.
 - c. Preparation and review of technology specific DPRs.
 - d. Support in organizing workshops, conferences and prepare & disseminate the minutes, proceeding of the meetings.
 - e. Procurement of technology and consulting services.
 - f. Project implementation including preparation of bill of material, operations, delivery of material.
 - g. Any other work as desired by the Project Head, EESL/CPM/PM under the project.
- 9. **Remuneration:** Rs. 1.00 Lakh P.M
- 10. **Travelling/Accommodation/Local conveyance-** As per E5 Level of EESL

4. DESIGNATION: - SENIOR FINANCE EXPERT (SFE)

- 1. **No. of Vacancy:** - 01
- 2. **Nature of Job:** - Contractual
- 3. **Contractual Period:** - One year
- 4. **Place of Posting:** - Delhi (travel may require)
- 5. **Educational Qualification:**
 - a. Essential- CA / ICWA / Full time MBA in Finance/ Full time Two year PGDM with specialization in Finance.

6. Experience Required:

a. Essential-

- i. Minimum 10 years of post-qualification experience in economics, public finance management, accounting.
- ii. Excellent knowledge of financial management policies and procedures of the government, multilateral financial institutions and development cooperation agencies.
- iii. Excellent knowledge of the institutional, technical, and commercial aspects of financial management.
- iv. Knowledge of procurement, tendering and contracting processes and requirements.

b. Desirable:

- i. Experience of working in the framework of government, multi/bi-lateral agency programs.*
- ii. Knowledge of SAP/ERP/E-office.*

7. Skill set required:

- a. Procurement
- b. Good analytical and problem-solving skill.
- c. Excellent written and verbal communication.
- d. Analyzing Technical and Financial matters
- e. Excellent interpersonal skill.
- f. Proficient with standard MS-office applications
- g. Ability to create professional and impactful presentations / documents.

8. Job Responsibility:

- a. Ensure proper management and disbursement of funds following a sound accounting, budgeting, financial control and audit procedures.
- b. Preparation of Annual Audit Reports under the project
- c. Preparing and processing of all payment request for the consultancy services / material procurement under this project
- d. Maintaining accounting books in accordance with international accounting standards
- e. Carrying out control and filing of all payment documents, invoices and other financial documents relating to project transactions.
- f. Any other work as desired by the Project Head, EESL/CPM/PM under the project.

9. Remuneration: Rs. 1.00 Lakh P.M

10. Travelling/Accommodation/Local conveyance- As per E5 Level

5. DESIGNATION: - TECHNICAL EXPERT (TE)

1. **No. of Vacancy:** - 02
2. **Nature of Job:** - Contractual
3. **Contractual Period:** - One year
4. **Place of Posting:** - Delhi (travel may require)
5. **Educational Qualification:**
 - a. **Essential-**
 - i. *BE / B. Tech in Electrical/Mechanical/Electronics & Communication/ Telecommunication with 60% marks from any recognised university in India.*
 - b. **Desirable-**
 - i. *ME/M. Tech/MBA/PG Diploma/ Master's Degree in Energy Management/ Energy Economics/ Climate Change*
 - ii. *Certified Energy Auditor/ Manager from BEE, GoI*
 - iii. *Certified Measurement & Verification Professional (CMVP)*
6. **Experience Required:**
 - a. **Essential-**
 - i. Minimum 04 years of post-qualification experience in industrial energy efficiency, project management, energy conservation, climate change, energy auditing and policy advocacy.
 - ii. Experience of working with multi-disciplinary team of experts working in multiple thematic areas.
 - iii. Experience of working in the framework of government, multi/bi-lateral agency programs.
 - b. **Desirable:**
 - i. *Consulting and Research experience in the area of energy efficiency.*
 - ii. *Experience of working in PAT Sector/Industries/MSME.*
 - iii. *Knowledge of SAP/ERP/E-office.*
7. **Skill set required:**
 - a. Technical report writing
 - b. Good analytical and problem-solving skill.
 - c. Excellent written and verbal communication.
 - d. Procurement
 - e. Strong interpersonal skill.
 - f. Planning and organizing workshops, conferences.
8. **Job Responsibility:**
 - a. Support STE in identification of technologies & beneficiary units.
 - b. Coordination with PAT industries, stakeholders, technology suppliers and other engaged agencies.
 - c. Preparation and review of technology specific DPRs.
 - d. Support STE in procurement of technology and other consulting works.
 - e. Support in project implementation including preparation of bill of material, operations, delivery of material.
 - f. Organize workshops, conferences and disseminate the minutes, proceeding of the meetings.

g. Any other work as desired by the Project Head, EESL/CPM/PM under the project.

9. **Remuneration:** Rs. 0.70 Lakh P.M

10. **Travelling/Accommodation/Local conveyance-** As per E3 Level

6. DESIGNATION: - PROJECT ENGINEER (PE)

1. **No. of Vacancy:** - 01

2. **Nature of Job:** - Contractual

3. **Contractual Period:** - One year

4. **Place of Posting:** - Delhi (travel may require)

5. **Qualification:**

a. **Essential-**

i. *BE / B. Tech in Electrical/Mechanical/Electronics & Communication/ Telecommunication with 60% marks from any recognised university in India.*

b. **Desirable-**

i. *ME/M. Tech/MBA/PG Diploma/ Master's Degree in Energy Management/ Energy Economics/ Climate Change*

6. **Experience Required:**

a. **Essential-**

i. Minimum 01 year of post-qualification experience in industrial energy efficiency, project management, energy conservation, climate change, energy auditing and policy advocacy for candidates having BE/B. Tech Qualification as per 5.a. However, there is no minimum experience required for candidates having qualification as per 5.b.

b. **Desirable:**

i. *Consulting and Research experience in the area of energy efficiency.*
ii. *Experience of working in PAT Sector/Industries/MSME.*

7. **Skill set required:**

- a. Technical report writing
- b. Good analytical and problem-solving skill.
- c. Plan and Organize workshops, conferences.
- d. Excellent written and verbal communication.
- e. Strong interpersonal skill.
- f. Ability to create professional and impactful presentations / documents.
- g. Working knowledge of SAP.

8. **Job Responsibility:**

- a. Data analysis, report preparation, planning and coordination.
- b. Plan and co-ordinate all logistic matters required under this project
- c. Support to CPM, PM, STE in preparation of minutes, reports and data compilation.
- d. Provide necessary information to the team on need basis.
- e. Ensure proper record keeping.
- f. Coordination with PAT industries and stakeholders, vendors, agencies

10. Remuneration: Rs. 0.50 Lakh P.M

11. Travelling/Accommodation/Local conveyance- As per E1 Level of EESL