



**Amendment No. 4**

Ref: EESL/06/2021-22/PR Agency/212212071/Amdt-4

Date: 14/02/2022

To,  
M/s .....  
.....

**SUB: Amendment No.4** against RfP No. EESL/06/2021-22/PR Agency/212212071 Dated 29.12.2021 for "Hiring an Agency for handling EESL's Public Relations (PR) Portfolio".

**References:**

1. NIT/Bid Document No. EESL/06/2021-22/PR Agency/212212071 Dated 29.12.2021, E-Tender Id: - 1869.
2. Pre-bid meeting held on 17th December 2021 (Friday) at 11:30 Hrs. IST at EESL Office, 4th Floor, Core-5, Lodhi Road, Scope Complex, New Delhi - 110003
3. Amendment No.1 dated 29-12-2021
4. Amendment No.2 dated 07-01-2022
5. Amendment No.3 dated 24-01-2022

Dear Sir/Madam,

The following Amendments(s) to above mentioned RfP are hereby authorized: -

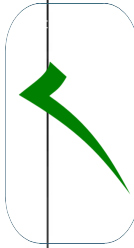
Sl. No.	Cl. /Section ref	Provision of the Bidding Document	To be Amended as
1.	Section-4	<p><b>BIDS ARE TO BE SUBMITTED AS FOLLOWS:</b> (Please note that, EESL has switched the tender system into e-tendering. Bidders will submit their bid accordingly).</p> <p><b>Envelope 1, 2 and 3</b> will appear online in dynamic form. No Manual/Hard Copy of documents need to be submitted for these envelopes apart from below mentioned documents [<b>Envelope 1 (a) and (b)</b>].</p> <p><b>Envelope 1 (Pre-Qualifying documents) should contain following:</b></p> <p>a. Bid document fee in the form of</p>	<p><b>BIDS ARE TO BE SUBMITTED AS FOLLOWS:</b> (Please note that, EESL has switched the tender system into e-tendering. Bidders will submit their bid accordingly).</p> <p><b>Packet -I of Envelope-1 *, Packet- II of Envelope-1 * and Envelope-2</b> will appear online in dynamic form. No Manual/Hard Copy of documents need to be submitted for these envelopes apart from below mentioned documents [<b>Packet -I of Envelope-1 * (a) and (b)</b>].</p> <p><b>Packet -I of Envelope-1 * should contain following:</b></p> <p>a. Bid document fee in the form of</p>

SIGNATURE: NEERAJ PAL, ST=DELHI, OID.2.5.4.17=110003, O=ENERGY EFFICIENCY SERVICES LIMITED, C=IN  
User ID: neeraj.pal  
PR : a.kumar(Prasant Kumar)  
Date : 14-02-2022

पंजीकृत कार्यालय: एन. एफ. एल. बिल्डिंग, पॉचवा और छठा तल,  
कोर - 3, स्कोप कॉम्प्लेक्स, लोधी रोड, नई दिल्ली - 110003  
दूरभाष: +91 (011) 45801260, फ़ैक्स: +91 (011) 45801265  
वेबसाइट: www.eeslindia.org

REGISTERED OFFICE: NFL Building, 5<sup>th</sup> & 6<sup>th</sup> Floor,  
Core - III, SCOPE Complex, Lodhi Road, New Delhi - 110003  
Tel.: +91 (011) 45801260, Fax: +91 (011) 45801265  
Website: www.eeslindia.org



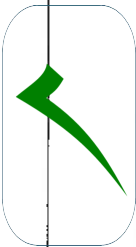


Signature :  
 User ID :  
 Agency :  
 Bid No :  
 Date :

Sl. No.	Cl. /Section ref	Provision of the Bidding Document	To be Amended as
		<p><b>Note:</b></p> <p>1. If NIC codes as mentioned .....</p> <p>2. In case bidder has submitted MSME declaration (along with MSME Certificate containing applicable NIC code as indicated in the Tender Document) as well as declaration of Bid Security then MSME certificate will be considered for Evaluation of <b>Envelope-1</b> &amp; benefit of MSME will be provided to bidder for exemption of Bid document fees &amp; Bid Security as per Clause No 2.4 of Section-2 of the RFP. In case of submission of MSE certificate in hard copy (in tender box) as well as soft copy (on portal) and EMD declaration in hard copy (in tender box) as well as soft copy (on portal) in any combination, then the MSE certificate will be considered for evaluation of <b>Envelope-1</b> .....</p>	<p><b>Note:</b></p> <p>1. If NIC codes as mentioned.....</p> <p>2. In case bidder has submitted MSME declaration (along with MSME Certificate containing applicable NIC code as indicated in the Tender Document) as well as declaration of Bid Security then MSME certificate will be considered for Evaluation of <b>Packet-I of Envelope-1</b> * &amp; benefit of MSME will be provided to bidder for exemption of Bid document fees &amp; Bid Security as per Clause No 2.4 of Section-2 of the RFP. In case of submission of MSE certificate in hard copy (in tender box) as well as soft copy (on portal) and EMD declaration in hard copy (in tender box) as well as soft copy (on portal) in any combination, then the MSE certificate will be considered for evaluation of <b>Packet-I of Envelope-1</b> * .....</p>
3	Section-4	<p>.....</p> <p><b>Envelope-II</b>, i.e., Techno-Commercial Proposal of the Bid Should Contain (<i>scanned copies of</i>) the following:</p> <p>Letter of the bidder submitting the bid in the form as stipulated in the bid document i.e., as per Bid Form as <i>Attachment-1</i> of section - 6, Forms&amp; Procedures. (<i>Scanned Copy to be uploaded at E-tendering portal</i>) Duly filled and Signed by authorized signatory.</p> <p>.....</p> <p>.....</p>	<p>.....</p> <p><b>Packet-II of Envelope-I</b> *, i.e., Techno-Commercial Proposal of the Bid Should Contain (<i>scanned copies of</i>) the following:</p> <p>i. Letter of the bidder submitting the bid in the form as stipulated in the bid document i.e., as per Bid Form as <i>Attachment-1</i> of section - 6, Forms&amp; Procedures. (<i>Scanned Copy to be uploaded at E-tendering portal</i>) Duly filled and Signed by authorized signatory.</p> <p>.....</p> <p>.....</p>
4.	Section-4	<p>.....</p>	<p>.....</p>



Sl. No.	Cl. /Section ref	Provision of the Bidding Document	To be Amended as
			<p>*Note: It may be mentioned that on the EESL's E-Procurement Portal, wherever name "Envelope-I", "Envelope-II" and "Envelope-III are appearing the same shall be read as "Packet -I of Envelope-1", "Packet -II of Envelope-1" "Envelope-2", respectively.</p>
5.	Section-4	New Clause	<p>During bid evaluation, the Employer may, at its discretion, ask the Bidder for a clarification of its bid. In case of erroneous/non submission of following documents (as applicable):</p> <p>i) Online Payment Acknowledgement towards the Bid Document fee (<i>applicable only in cases where online Payment towards Bid Document fee is paid, prior to deadline for submission of bids</i>). Further, if Bidder has uploaded scanned copy of Banker's Cheque/ Demand Draft drawn in favor of "Energy Efficiency Services Limited" payable at New Delhi towards Bid Document fee, however, not submitted the original (in hard) along with the bid, then such Banker's Cheque/ Demand Draft shall be asked through clarification</p> <p>ii) MSE certificate for the Tendered item (NIC Codes-as given in the RfP Documents)/ valid NSIC Certificate with the mention of Tendered item in the certificate. The issuance date for aforesaid certificates must be prior to deadline for submission of bids</p> <p>iii) Power of Attorney (POA) to sign the bid as per Attachment-3 of Section 6, Forms &amp; Procedure</p> <p>iv) Form of acceptance of EESL fraud prevention policy and declaration as per <b>Attachment- 7</b> of Section 6, Forms &amp; Procedure</p>



Signature :-  
 ACQUMENT\_O-ENERGY EFFICIENCY SERVICES LIMITED, C-IN  
 User ID : neeqalpal  
 Serial No. : 137280  
 Serial No. (RfP/Bid)  
 Date : 14-02-2022  
 OU=SUPPLY CHAIN MAN





Sl. No.	Cl. /Section ref	Provision of the Bidding Document	To be Amended as
			<p>xiii) Any other documents/details/information of historical nature</p> <p>The EESL may give the Bidder not more than 5 working days notice to rectify/furnish such documents, failing which the bid shall be rejected. The request for clarification and the response shall be in writing, and no change in the price or substance of the bid shall be sought, offered or permitted.</p>

All other terms and conditions of subject tender remain unchanged for now.



Thanking You,

For and on behalf of EESL



Neeral Pal  
Deputy Manager (SCM)

Signature :  
 User ID : neeral.pal  
 Serial No : 137280  
 Date : 14-02-2022  
 Agreement : O-ENERGY EFFICIENCY SERVICES LIMITED - C-IN  
 OU=SUPPLY CHAIN MAN