

Energy Efficiency Services Limited
A JV of PSUs of Ministry of Power, Govt. of India



Creating an Energy Efficient World

Adv. Ref No.: EESL/0320/25

Date: 14/07/2021

RECRUITMENT FOR SENIOR LEVEL POSITIONS AT EESL

Energy Efficiency Services Limited (EESL), a joint Venture of NTPC Limited, PFC, REC and Power grid under the Ministry of Power is creating and sustaining markets for Energy Efficiency in the country. Towards the end, EESL is running successful energy efficiency schemes like UJALA (Unnat Jyoti by Affordable LED's for all), Street Light National Programme (SLNP), Energy Efficient building programme and AgDSM. Various other schemes i.e Solar, EV, MEEP and Smart Meters based on PAN-India distribution of energy efficient commodities are ready to take EESL to newer level of business escalation.

Energy Efficiency Services Limited is looking for professional with rich and vast experience for below mentioned positions:

S. No	Position, Pay Scale (in Rs.)	Upper Age Limit	Minimum Qualification	Minimum Post-Qualification Executive Experience	No. of Posts/category	Indicative place of posting
1	Chief Risk Officer (120000-280000) (Regular)	47 years	<p>Essential Qualification: Post-graduation (Full time) in business management.</p> <p>Desirable: 1. Professional certification in Financial Risk Management from Global association of Risk Professionals OR 2. Professional Risk management certification from PRMIA institute.</p>	14 years of post-qualification experience out of which 3 years of experience in Enterprise Risk Management of a company.	1-UR	Corporate Office, Delhi
2	Cluster Controller (Finance) (100000-260000) (Regular)	47 Years	The applicant should be Cost Accountant/Chartered Accountant /Full Time MBA (Finance)/Full Time PGDM (Finance) or equivalent with good academic record	12 Years of post-qualification experience in Finance	3-UR	Anywhere in India

3	Sr. Manager (Finance) (Rs. 1,00,000 PM) (Contractual -3 Years)	47 Years	The applicant should be Cost Accountant/Chartered Accountant /Full Time MBA (Finance)/Full Time PGDM (Finance) or equivalent with good academic record	10 Years of post-qualification experience in Finance	5-UR 1-OBC	Anywhere in India
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*(experience excludes teaching experience)

- Position at no. 1 is equivalent to current Additional General Manger level in EESL.
- Position at no. 2 is equivalent to current Deputy General Manger level in EESL.

1.	For Chief Risk Officer Position at AGM Level, candidates should have worked in IDA scale of Rs.100000-260000 (Pre-revised IDA scale of Rs.43200-66000) or equivalent for one year in Government department/ PSU. OR Candidates working in private sector should be drawing a minimum CTC of Rs. 25 lakh as on last date of submission of application
2.	For Cluster Controller Position at DGM Level, candidates should have worked in IDA scale of Rs.90000-240000 (Pre-revised IDA scale of Rs.36600-62000) or equivalent for one year in Government department/ PSU. OR Candidates working in private sector should be drawing a minimum CTC of Rs. 22 lakh as on last date of submission of application
3.	For Sr. Manager Position, candidate should be drawing minimum CTC of Rs. 8 Lakh as on last date of submission of application

Note- Preference shall be given to candidates having experience of working with the listed organizations.

The recruitment time schedule shall be as under:

INDICATIVE SCHEDULE OF EVENTS

Start date for Online Registration of Applications	20th July 2021, (Tentative)
Last date for Online Registration and submission of application	10 th August,2021,(mid-night) (Tentative)

GENERAL INSTRUCTIONS

1. Only Indian Nationals within prescribed Upper Age limit are eligible to apply.
2. All qualifications are fulltime.
3. All eligibility qualifications should be from UGC/ AICTE recognized institutes/Board.
4. One candidate can apply for only one position.
5. Selected candidates can be posted anywhere in India / abroad depending on exigencies of work.
6. Before applying, the candidate should ensure that he/she fulfills the eligibility criteria and other norms mentioned in this advertisement. Scanned copies of passport sized photograph, and signature and resume should be kept ready beforehand as these would be required to be uploaded at the time of filling up of online application form.
7. Trainee experience period will not be counted as experience unless it is against permanent vacancy leading to absorption in regular pay scale in a Public sector undertaking/ Government Department.
8. Candidates may also opt for above positions through deputation/ Secondment /Lien from Central Govt./ State Government / Public Sector Undertakings/ Autonomous Bodies. Candidate has to clearly mention for deputation/lien/secondment in online application and also fill up the enclosed format at Annexure A. The deputation/lien/secondment will be initially for a period of two years extendable further at the discretion of the Competent Authority. The applicants willing to deputation/Secondment/Lien should fill the application online and also submit their applications through proper channel. However they can send an advance copy for information to EESL prior to the last date of receipt of application The forwarded application through proper channel should be received at EESL office before interview. Applications are to be addressed to:

Head (HR),
Energy Efficiency Services Limited (EESL),
5th & 6th Floor, Core-3, SCOPE Complex,
Lodhi Road, New Delhi-110003.

9. All the provisions of EESL Recruitment Rules shall be applicable on the above advertised positions.
10. Wherever applicable, relaxation in Upper Age Limit shall be as follows:

Sl No.	Category	Age relaxation
1	ST	5 Years
2	SC	5 Years
3	OBC (NCL)	3 Years
4	Persons with Benchmark Disability (More than 40%)	10 Years
5	Ex-Servicemen, Commissioned Officers including Emergency Commissioned Officers (ECOs)/ Short Service Commissioned Officers (SSCOs) who have rendered at least 5 years military service and have been released on completion of assignment (including those whose assignment is due to be completed within one year from the last date of receipt of application) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency; or (a) on account of physical	5 Years over and above category relaxation

	disability attributable to military service or on invalidment	
6	Domiciled in Jammu & Kashmir between 01.01.1980 and 31.12.1989	5 Years over and above category relaxation

- Where posts are not reserved for any category, candidates belonging to reserved category can apply subject to meeting general standards of eligibility.
 - Maximum upper age of the applicants shall not exceed 55 years including all possible relaxation.
11. Management reserves the right to cancel / restrict /enlarge / modify / alter the recruitment/ selection process, if need so arises, by issuing a notification in EESL website. EESL also reserves the right to fill or not to fill all or any of the above positions.
 12. Incomplete applications are liable to be rejected.
 13. Number of Vacancies may vary depending upon the requirement. A panel of shortlisted candidates may be maintained for six months.
 14. In case of higher/lower number of application received, the shortlisting criteria based on minimum experience/qualification may be modified/reduced/increased.
 15. Candidature is liable to be rejected at any stage of recruitment/ selection process or after joining, if any information provided by the candidate is not found in conformity with the eligibility criteria notified or if EESL comes across any evidence/knowledge that the qualification, experience and any other particulars indicated in application/other forms/formats are not recognized/ false/ misleading and / or amounts to suppression of information/particulars which should have been brought to the notice of EESL.
 16. All computations of Age, Post Qualification Experience etc., shall be as on 10th August,2021. Date of issuance of final mark sheet shall be taken as the date of acquiring qualification.
 17. Candidates working in Govt. /Semi Govt. Organizations / Public Sector Undertakings and Autonomous bodies should apply online and furnish “No Objection Certificate” at the time of GD and/or Interview. However, in the event of candidates failing to produce NOC from their parent departments shall have to submit an undertaking at the time of Interview that they will not claim any transfer benefit in case of their selection.
 18. Outstation candidates called for physical interviews would be entitled for reimbursement of actual fare of travel by air (Economy) or rail -2 Tier A/c or by road in accordance to the entitlement as per extant rules of the company at respective grades which will be duly intimated to the candidates called for interview. Fare reimbursement will be subject to the successful completion of document verification on the day of interview as per prescribed criteria in advertisement.
 19. Complaints attributable to compatibility of the Client Systems, ignorance of users, non-availability of internet connectivity or any other aspects beyond the direct control of EESL or its systems will not be entertained.
 20. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto shall be subject to jurisdiction of the courts at Delhi.
 21. In case of any query, the same may be sent to recruitment@eesl.co.in with “POST _____ - (sub)” in the Subject Line. Candidates are advised to add this e-mail ID to their address book. EESL will not

be responsible for bouncing of e-mail / non-delivery of e-mail / delivery of e-mail to junk or spam folder. Contact No. 011-45801260/9205008748 (**between 11 AM to 5 PM on working days**).

PROCEDURE FOR APPLYING

1. All Applications to made online through the link provided in the 'careers' page of the EESL website i.e. <http://www.eeslindia.org/>. **Candidates are required to upload recent passport sized photograph (not more than 3 months old), scanned signature and resume. No hard copies are required to be sent to EESL prior to Interview,except in case of deputation/Secondment/Lien. Candidates desirous of applying on deputation/Secondment/Lien basis may follow the procedure given under Point no. 8 of General Instruction.**
2. Based on the online applications scrutiny shall be done and candidates shall be shortlisted for Interview on merits. Mere fulfilment of the eligibility criteria will not confer any right upon the candidate to appear for Interview or selection. Management reserves the right to shortlist/select the candidates based on relevant experience, qualification, achievements, etc.
3. All information regarding this recruitment process would be made available in the career section of EESL website, i.e. www.eeslindia.org, only. Applicants are advised to check the web site periodically for important updates. Once registered for EESL, all correspondences shall be made through their registered e-mail ID and/ or candidate login. Hence, candidates are requested to correspond with EESL through one email-id.

**HR Department
Energy Efficiency Services Limited**

APPLICATION FORMAT

1. Name of the post applied for: _____
 (a) Name (as per official records) _____
 (b) Designation of the Applicant (in full) _____
 (c) Organization Name and Address _____
2. Address for communication: _____
3. Telephone No: Office _____ Residence _____ FAX
 No. _____ Mobile No. _____ E-Mail
 ID _____
4. Date of Birth _____ Age as on 10th August,2021 _____
5. Eligibility criteria: -

Educational/professional Qualifications (along with the name of Institutions)	
Current Pay Scale, Designation and Grade	
Length of service in eligible pay scale	

6. Positions held during entire career (please attach a separate sheet if required) :-

Sl. No.	Designation, and place of posting	Organization	From	To	Pay scale
1					
2					
3					
4					
5					

6 (a). Details of experience relevant for the advertised post and job description, out of 6 above:

SI. No.	Designation, and place of posting	Organization	From	To	Pay scale	Nature of experience
1						
2						
3						
4						

Note:

You may attach a write up, if you wish, not exceeding two pages, in support of your candidature. Full form of all abbreviations used while making entries in the application form should be suitably explained i.e in footnotes or a separate attachment.

7 (a) Do you hold lien in any other organization other than where currently working? (Yes/No)

If yes:

i) Name of the organization in which the lien is held:- _____

ii) Date from which the lien is held: - _____

(b) Are you on deputation? (Yes/No) _____

If yes, date from which you have been on deputation: - _____

8 (a) whether any punishment awarded to the applicant during the last 10 years. (Yes/No) _____

If yes, the details thereof: - _____

(b) Whether any action or inquiry is going on against him as far as his knowledge goes.

If yes, the details thereof: - _____

CERTIFICATE

I certify that the details furnished by me in Cols. 1 to 8 are true to the best of my knowledge and belief.

(Signature of the Applicant)

UNDERTAKING

I hereby undertake to join the post, if selected within a period of 3 months from the date of receipt of offer letter. I understand that if I convey my unwillingness to join after the interview is held, but before the appointment is processed, or after issue of offer of appointment, I may be debarred for being considered for a Board level post in EESL in Future.

Date:

(Signature of the Applicant)

Enclosures

1. Updated Resume
2. Copies of all relevant certificates/mark sheets of qualifications mentioned above
3. Copies of Proof in support of Experience mentioned above
4. ACR/PMS Rating of last 5 years

(To be filled by the Department concerned)

It is certified that the particulars furnished above have been scrutinized and found to be correct as per official records. Application is, hereby, forwarded.

Signature & Designation of
the Competent Forwarding
Authority with Telephone no. & Office
Seal.