

ANNEXURE-A

**EESL STATE OFFICE REQUIREMENT AT VIJAYAWADA**

The detailed requirements of office furniture/fixtures are as given below:

**PARTITION DETAILS (Layout will be provided as per the office space)**

1. Meeting Hall (capacity of 20 seater)
2. State Head Cabins-2
3. Work Station areas 15 members
4. Waiting room 6 seater
5. Discussion Room (4 seater)
6. Dining Hall (6 seater)
7. Store (100 sq. ft)
8. Toilet (Separate for Male & Female, Two cabins (with attached wash rooms) for State Heads In base structure of building)
9. Kitchen (In base structure of building)

**Note:** All partitions shall be full packed to ceiling.

**ELECTRICAL ITEMS**

Sr. No	Item	Quantity
1	Split AC 1.5 ton with stabilizer (Min 3 Star)	6
2	2kVA Inverter (Double Battery)	1
3	LED Screen TV 32"	2
4	Refrigerator (180 ltr, Min 3 Star)	1
5	RO Water purifier	1
6	Induction cooktop	1
7	Fans	As per requisition
8	LED Lights	Necessary Number

**FURNITURE & OTHER ACCESSORIES**

Sr. No	Item	Description	Qty
1	Conference Table	12ft*4ft in size. Made up of 18 mm prelaminated particle board with edge banding.	01
2	Senior/Boss room office table	5ft*3ft with side runner. 3 drawers with single locking system. Glass top	02
3	Work Stations	3 drawers with single locking systems. Keyboard tray and space for keeping CPU and UPS	15
4	Clerical table	-	01
5	Chair (For senior officer chair in boss room and conference room)	High back revolving chair with hydraulic system	02
6	Chair (for office staff)	Revolving push back chair, Good Quality	20
7	Conference hall & Visitors chairs	Normal meeting chairs	20
8	Cupboard	Reputed Brand to maintain files	02
9	Clock	-	04
10	Sanitizer Dispensary in Hall	Good Quality	01
11	Sofa set	3+2 with one teapoy in waiting room and 1 seater with one teapoy in state head cabin	03
12	Curtains on Windows	-	As Applicable

**Note:** All material shall be good in quality.

